

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
December 4, 2018
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting November 20, 2018
2. Bills and Payroll for the last half of November, 2018

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name and address for the record as well as stand when speaking.

NEW BUSINESS

1. Motion – Approve Council Decision Request 2018-1885: Ratifying the re-appointments of Terry Brotherton, Bill Standerfer, and David Stapleton to the Public Works Advisory Board with terms ending 12/31/2021. (Gover)
2. Motion – Approve Council Decision Request 2018-1886: Approving the fee proposal in the amount of \$46,490 from Clark-Dietz to complete a cost study of disinfection options at the Waste Water Treatment Plant. (Cox)
3. Motion – Adopt Ordinance No. 2018-5411: Authorizing the successor application establishing the Coles County Enterprise Zone, Enterprise Designation and Property Tax Abatement; and extending the Zone another ten-years on the expiration date of the original Enterprise Zone. (Cox)
4. Motion – Adopt Ordinance No. 2018-5412: Amending Chapter 37.04 of the municipal code to update the policy prohibiting sexual harassment by expanding the time to file charges of discrimination with the Illinois Department of Human Rights from 180 days to 300 days, pursuant to Illinois Public Act 100-1066. (Gover)

5. Motion – Adopt Resolution No. 2018-3028: Approving an update to the City’s Equal Employment Opportunity Plan (EEOP). (Gover)

6. Motion – Approve Council Decision Request 2018-1887: Approving a \$1,000 grant by the Tourism Advisory Committee from FY 18/19 hotel/motel tax funds in support of the CALMafia Regional Californian Rabbit and Specialty Club for hosting the Mattoon Rabbit Show 2018 to be held on December 8, 2018 at the Cross County Mall; and authorizing the mayor to sign the agreement. (Hall)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES:

Regular Meeting – November 20, 2018

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on November 20, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jason Taylor, Deputy Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting November 6, 2018; bills and payroll for the first half of November, 2018.

Bills & Payroll first half of November, 2018

General Fund

Payroll	\$	265,140.88
Bills		<u>133,754.43</u>
Total	\$	398,895.31

Hotel Tax Administration

Payroll	\$	2,538.82
Bills		<u>171.95</u>
Total	\$	2,710.77

Midtown TIF Fund

Bills		<u>7,859.37</u>
Total	\$	7,859.37

Ins & Tort Jdgmnt

Bills		<u>1,869.48</u>
Total	\$	1,869.48

Broadway Ave. Bus Dist

Bills		<u>2,330.56</u>
Total	\$	2,330.56

	<u>Water Fund</u>		
Payroll		\$	39,429.17
Bills		\$	<u>22,330.15</u>
		\$	61,759.32
	<u>Sewer Fund</u>		
Payroll		\$	37,605.91
Bills		\$	<u>22,894.05</u>
	Total	\$	60,499.96
	<u>Health Insurance Fund</u>		
Bills		\$	<u>171,199.48</u>
	Total	\$	171,199.48
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>18,109.41</u>
	Total	\$	18,109.41

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments or questions. Mr. Doug Starwalt, 2609 DeWitt Avenue, questioned the Council about the school bus congestion. Mayor Gover requested Mr. Starwalt to contact the School Administration about the design and Chief Taylor about traffic flow; and thanked him for his question.

Chief Taylor made a presentation for the need of two replacement police officers and more officers citing several statistics, felony arrests, and meth issues. Mr. Matt McCormick of the East Central Illinois Task Force explained the meth issues, statistics for seizures, and appreciation of the support of Mattoon Police Officers. Commissioner Cox inquired about comparables and burglaries. Ms. Sheila Monroe of 408 Crestview expressed her concern of the amount of crime, offenders, “free stuff” provided by our community. Council discussed the budget issues, personnel, deficit of \$625,000, absurdity of unwillingness to negotiate by the union when offered a good contract. Mr. Starwalt added praise to the MPD and not opposing a tax increase to help the fire and police. Administrator Gill noted a safety tax could be put on the ballot, but not by the Council. Commissioner Graven suggested Ms. Monroe contact the School Administration to see how they prepared a referendum. Commissioner Owen provided an example of possible revenues from a safety tax.

NEW BUSINESS:

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2018-1882, authorizing the employment of Kedrick H. Houser as a replacement probationary patrol officer for the Mattoon Police Department effective December 08, 2018, contingent upon successful completion of background, physical and psychological exams. Officer Donald Munro is retiring in January of 2019.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Owen stated his intention to vote negatively was strictly due to budgetary reasons.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

Chief Taylor provided a background on Mr. Houser.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1883, authorizing the employment of Jose Aceves as a replacement probationary patrol officer for the Mattoon Police Department effective February 03, 2019, contingent upon successful completion of background, physical and psychological exams. Captain Rich Heurman is retiring in May of 2019.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Owen stated his intention to vote negatively was strictly due to budgetary reasons.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

Chief Taylor provided a background on Mr. Aceves.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2018-1884, approving the Huff & Huff fee proposal in the amount of \$30,547.26 for the Bike Trail Project Preliminary Site Assessment (PSI) to conduct field sampling and testing of potentially contaminated soils.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall clarified the bike trail funds were from the Capital Improvement Fund, not General Fund cash. Commissioner Cox noted 80% was from a Federal Grant.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted business as usual and preparations of the six-month projections with Finance Director & Treasurer Wright while requesting Department Heads not to purchase anything that could wait. Mayor Gover commended the Department Heads for their efforts and noted personnel as the remaining reduction item. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted busy times by trying to track down the final Pierce Fire Truck settlement check and projects with most of the Department Heads. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the October Financial Report; and noted anticipated receipt of the final property taxes tomorrow receiving about 99% of the levied amount. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS provided an update on the Marshall Avenue Project, Champaign Avenue Sidewalk Project, WTP Intake Screen Project, and new WWTP Disinfection Process Project for the next agenda. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall had nothing to report.

POLICE had nothing further to report. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall noted a long list of upcoming events.

COMMENTS BY THE COUNCIL

Commissioner Cox and Mayor Gover wished everyone a Happy Thanksgiving. Commissioners Graven, Hall, and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:27 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
Susan J. O'Brien

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON

PAYROLL 11-30-18

11-10-18/11-23-18

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,887.14
	110 5120-114	COMPENSATED ABSENCES	\$ 1,145.78
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,223.23
	110 5130-114	COMPENSATED ABSENCES	\$ 135.91
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,589.91
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 2,895.84
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,169.65
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 10,144.98
	110 5212-113	OVERTIME	\$ 2,735.45
	110 5212-114	COMPENSATED ABSENCES	\$ 9,130.47
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 72,818.71
	110 5213-113	OVERTIME	\$ 3,803.84
	110 5213-114	COMPENSATED ABSENCES	\$ 64,951.79
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,937.11
	110 5214-114	COMPENSATED ABSENCES	\$ 4,443.40
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 5,701.45
	110 5227-113	OVERTIME	\$ 613.15
	110 5227-114	COMPENSATED ABSENCES	\$ 4,591.30
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 57,528.55
	110 5241-113	OVERTIME	\$ 26,529.83
	110 5241-114	COMPENSATED ABSENCES	\$ 10,111.66
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 1,980.10
	110 5261-114	COMPENSATED ABSENCES	\$ 327.97
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,319.29
	110 5310-113	OVERTIME	\$ 19.50
	110 5310-114	COMPENSATED ABSENCES	\$ 83.18
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 16,257.24
	110 5320-113	OVERTIME	\$ 1,101.15
	110 5320-114	COMPENSATED ABSENCES	\$ 2,038.87
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,069.97
	110 5381-112	SALARIES OF TEMP EMPLOYEES	\$ 423.50
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 5,393.07
	110 5511-113	OVERTIME	\$ 1,482.53
	110 5511-114	COMPENSATED ABSENCES	\$ 1,503.60
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,255.84
	110 5512-114	COMPENSATED ABSENCES	\$ 214.80
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,637.01
		*** FUND 110 TOTALS ***	\$ 347,673.68
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,484.82
		*** FUND 122 TOTALS ***	\$ 2,484.82

CITY OF MATTOON
 PAYROLL 11-30-18
 11-10-18/11-23-18

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 12,944.05
	211 5353-113	OVERTIME	\$ 3,538.72
	211 5353-114	COMPENSATED ABSENCES	\$ 1,653.67
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 8,128.66
	211 5354-113	OVERTIME	\$ 514.49
	211 5354-114	COMPENSATED ABSENCES	\$ 1,019.51
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 6,155.42
	211 5355-114	COMPENSATED ABSENCES	\$ 342.38
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 7,183.49
	211 5356-113	OVERTIME	\$ 18.92
	211 5356-114	COMPENSATED ABSENCES	\$ 212.65
		*** FUND 211 TOTALS ***	\$ 41,711.96
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 8,128.66
	212 5342-113	OVERTIME	\$ 288.77
	212 5342-114	COMPENSATED ABSENCES	\$ 1,019.51
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 13,718.43
	212 5344-113	OVERTIME	\$ 709.28
	212 5344-114	COMPENSATED ABSENCES	\$ 991.66
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 6,155.44
	212 5345-114	COMPENSATED ABSENCES	\$ 342.40
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 7,183.49
	212 5346-113	OVERTIME	\$ 18.92
	212 5346-114	COMPENSATED ABSENCES	\$ 212.65
		*** FUND 212 TOTALS ***	\$ 38,769.21
		*** GRAND TOTALS ***	\$ 430,639.67

CITY OF MATTOON
PAYROLL 11-30-18
11-10-18/11-23-18

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
OVERTIME PAY	42	921	\$ 36,420.76
SALARY PAY	126	9,894.46	\$ 277,459.76
SICK PAY-AFSCME	10	72.75	\$ 2,118.18
HOLIDAY PAY-REGULAR	62	2,704.80	\$ 85,967.66
VACATION PAY	19	225	\$ 6,776.68
COMP EARNED	6	46.88	\$ -
SICK-FD UNION	3	91.5	\$ 2,321.40
SICK-NON UNION	5	79	\$ 2,148.38
PEDA PAY	1	80	\$ 3,098.34
BURIAL PAY	1	1	\$ 67.00
VACATION PAY	6	216	\$ 5,140.86
CAPTAIN PAY	2	44	\$ 44.00
COMP PAID	2	25	\$ 673.70
SHIFT PAY	4	90	\$ 61.20
HOLIDAY PAY-OT	3	68	\$ 2,670.43
REGULAR PAY	9	178	\$ 2,514.10
SHIFT PAY	4	287	\$ 223.86
STRAIGHT OT POLICE	1	80	\$ 2,283.36
CLOTHING ALLOWANCE	1	1	\$ 650.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000904	MUNICIPAL CLERKS OF IL	I-201811272144	110 5120-519	OTHER PROFESS:	DUES-O'BRIEN	140032	65.00
							65.00
						VENDOR 01-000904 TOTALS	65.00
01-001598	INTERNATIONAL INSTITUT	I-201811272143	110 5120-519	OTHER PROFESS:	MEMBERSHIP O'BRIEN	140022	170.00
							170.00
						VENDOR 01-001598 TOTALS	170.00
01-043522	STAPLES CREDIT PLAN	I-201811212131	110 5120-311	OFFICE SUPPLI:	PRINT CARTRIDGE	140048	100.99
							100.99
						VENDOR 01-043522 TOTALS	100.99
						335.99	
DEPARTMENT 120 CITY CLERK						TOTAL:	335.99

01-000124	DATA FLOW	I-30122	110 5150-311	OFFICE SUPPLI:	TAX FORMS	140005	130.31
							130.31
						VENDOR 01-000124 TOTALS	130.31
01-019450	GOVERNMENT FINANCE	I-2905351	110 5150-562	TRAVEL & TRAI:	WRIGHT REIGISTRATION	140012	50.00
							50.00
						VENDOR 01-019450 TOTALS	50.00
						180.31	
DEPARTMENT 150 FINANCIAL ADMINISTRATION						TOTAL:	180.31

01-003667	TAPELLA & EBERSPACHER	I-DEC2018-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	140050	3,750.00
							3,750.00
						VENDOR 01-003667 TOTALS	3,750.00
						3,750.00	
DEPARTMENT 160 LEGAL SERVICES						TOTAL:	3,750.00

01-001620	VERIZON WIRELESS	I-9818471165	110 5170-533	CELLULAR PHON:	MOBILES	139960	73.52
							73.52
						VENDOR 01-001620 TOTALS	73.52
						73.52	
DEPARTMENT 170 COMPUTER INFO SYSTEMS						TOTAL:	73.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9818471165	110 5211-533	CELLULAR PHON:	MOBILES	139960	772.86
					VENDOR 01-001620 TOTALS		772.86
01-001663	ADVANCED DIGITAL SOLUT	I-IN12345	110 5211-814	PRINT/COPY MA:	XEROX	139988	122.78
					VENDOR 01-001663 TOTALS		122.78
01-002019	BARBECK COMMUNICATIONS	I-249367	110 5211-535	RADIOS	: INSTALL RADIOS	139992	920.00
01-002019	BARBECK COMMUNICATIONS	I-249889	110 5211-535	RADIOS	: RADIO REPAIRS	139992	575.00
					VENDOR 01-002019 TOTALS		1,495.00
01-003105	NBS TOWING	I-7180	110 5211-579	MISC OTHER PU:	TOW 94 CHEVY	140034	192.00
					VENDOR 01-003105 TOTALS		192.00
01-003762	XEROX FINANCIAL SERVIC	I-1386493	110 5211-814	PRINT/COPY MA:	LEASE PAYMENT	139977	147.75
					VENDOR 01-003762 TOTALS		147.75
01-003773	MHS RIDDLE	I-201811292211	110 5211-540	ADVERTISING	: ADVERTISING	140028	450.00
					VENDOR 01-003773 TOTALS		450.00
01-003809	FEDERAL LAW ENFORCEMEN	I-201811292209	110 5211-562	TRAVEL & TRAI:	TRAINING-JOHNSON	140009	1,915.21
01-003809	FEDERAL LAW ENFORCEMEN	I-201811292210	110 5211-562	TRAVEL & TRAI:	TRAINING JOHNSON	140009	11,483.23
					VENDOR 01-003809 TOTALS		13,398.44
01-009057	TECHNOLOGY MANAGEMENT	I-T1912112	110 5211-537	I-WIN ACCESS	: COMM SVCS 10/18	140051	501.97
					VENDOR 01-009057 TOTALS		501.97
01-023800	CONSOLIDATED COMMUNICA	I-201811282198	110 5211-532	TELEPHONE	: 045-2243	000000	117.55
					VENDOR 01-023800 TOTALS		117.55

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-037800	RAY O'HERRON CO	I-1860580-IN	110 5211-315	UNIFORMS & CL:	UNIFORMS	140040	950.96
01-037800	RAY O'HERRON CO	I-1860581-IN	110 5211-315	UNIFORMS & CL:	UNIFORMS	140040	30.85
01-037800	RAY O'HERRON CO	I-1861303-IN	110 5211-315	UNIFORMS & CL:	UNIFORMS	140040	259.68
01-037800	RAY O'HERRON CO	I-1862606-IN	110 5211-825	SEIZURES/FORF:	CARRIERS, PLATES & HE	140040	6,840.25
01-037800	RAY O'HERRON CO	I-1862740-IN	110 5211-315	UNIFORMS & CL:	UNIFORMS	140040	25.00
						VENDOR 01-037800 TOTALS	8,106.74
01-038700	POLICE PENSION FUND	I-201811212111	110 5211-232	POLICE PENSIO:	PROPERTY TAX DIST	139959	272,645.00
						VENDOR 01-038700 TOTALS	272,645.00
01-043522	STAPLES CREDIT PLAN	I-201811292214	110 5211-311	OFFICE SUPPLI:	STAPLES CREDIT PLAN	139975	66.90
						VENDOR 01-043522 TOTALS	66.90
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	298,016.99
01-041990	SIRCHIE FINGER PRINT L	I-0373091-IN	110 5212-319	MISCELLANEOUS:	LIFTING TAPE	140043	44.00
						VENDOR 01-041990 TOTALS	44.00
01-043522	STAPLES CREDIT PLAN	I-201811292214	110 5212-319	MISCELLANEOUS:	STAPLES CREDIT PLAN	139975	204.94
						VENDOR 01-043522 TOTALS	204.94
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	248.94
01-037800	RAY O'HERRON CO	I-1861310-IN	110 5213-319	MISCELLANEOUS:	FLASHLIGHT CHARGER	140040	25.61
						VENDOR 01-037800 TOTALS	25.61
01-043522	STAPLES CREDIT PLAN	I-201811292214	110 5213-319	MISCELLANEOUS:	STAPLES CREDIT PLAN	139975	23.78
						VENDOR 01-043522 TOTALS	23.78
						DEPARTMENT 213 PATROL TOTAL:	49.39

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003467	STATEWIDE TIRE	C-1107503	110 5223-318	VEHICLE PARTS: TIRES		140049	2,328.48
01-003467	STATEWIDE TIRE	I-1107106	110 5223-318	VEHICLE PARTS: TIRES		140049	3,405.20
						VENDOR 01-003467 TOTALS	1,076.72
01-034603	MEARS AUTOMOTIVE, INC.	I-25514	110 5223-434	REPAIR OF VEH: SQUAD REPAIRS		140027	854.99
01-034603	MEARS AUTOMOTIVE, INC.	I-25515	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-25516	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	40.44
01-034603	MEARS AUTOMOTIVE, INC.	I-25517	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-25519	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	40.44
01-034603	MEARS AUTOMOTIVE, INC.	I-25520	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	40.44
01-034603	MEARS AUTOMOTIVE, INC.	I-25522	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	215.02
01-034603	MEARS AUTOMOTIVE, INC.	I-25524	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-25543	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	764.10
01-034603	MEARS AUTOMOTIVE, INC.	I-25558	110 5223-434	REPAIR OF VEH: OIL CHANGE		140027	79.72
						VENDOR 01-034603 TOTALS	2,111.62
01-038082	OSKEE CREATIVE	I-289	110 5223-434	REPAIR OF VEH: VEHICLE LETTERING		140035	750.00
						VENDOR 01-038082 TOTALS	750.00
DEPARTMENT 223 AUTOMOTIVE SERVICES						TOTAL:	3,938.34
01-000013	THE OFFICE OF THE STAT	I-5125097210	110 5224-435	ELEVATOR SERV: CONVEYANCE CERTIFICA		140053	225.00
						VENDOR 01-000013 TOTALS	225.00
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5224-321	UTILITIES : 1700 WABASH		140018	2,306.67
						VENDOR 01-002194 TOTALS	2,306.67
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5224-321	UTILITIES : 1700 WABASH		139996	319.75
						VENDOR 01-003557 TOTALS	319.75
01-008600	COLES MOULTRIE ELECTRI	I-201811282197	110 5224-321	UTILITIES : PISTOL RANGE		000000	52.53
						VENDOR 01-008600 TOTALS	52.53

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201810311975	110 5224-321	UTILITIES	: 221 S 17TH	000000	51.21
01-033800	MATTOON WATER DEPT	I-201811011976	110 5224-321	UTILITIES	: 1710 WABASH	000000	173.91
						VENDOR 01-033800 TOTALS	225.12
01-045820	WALMART COMMUNITY BRC	I-201811292208	110 5224-312	CLEANING SUPP:	STORAGE BAGS,CUPS,DA 140059		13.22
						VENDOR 01-045820 TOTALS	13.22
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	3,142.29
01-001620	VERIZON WIRELESS	I-9818471165	110 5241-532	TELEPHONE	: MOBILES	139960	192.14
						VENDOR 01-001620 TOTALS	192.14
01-001663	ADVANCED DIGITAL SOLUT	I-IN12490	110 5241-814	PRINT/COPY MA:	XEROX	139988	30.68
						VENDOR 01-001663 TOTALS	30.68
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5241-321	UTILITIES	: 2700 MARSHALL	140018	100.72
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5241-321	UTILITIES	: 1801 PRAIRIE	140018	41.87
						VENDOR 01-002194 TOTALS	142.59
01-003511	FIRE APPARATUS INDEPEN	I-1677	110 5241-434	REPAIR OF VEH:	ANNUAL FIRE PUMP TES 140010		600.00
						VENDOR 01-003511 TOTALS	600.00
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	139996	9.79
						VENDOR 01-003557 TOTALS	9.79
01-003843	VILLAGE OF ROMEVILLE	I-2018-663	110 5241-562	TRAVEL & TRAI:	TRAINING 10-22/26	140057	345.00
01-003843	VILLAGE OF ROMEVILLE	I-2018-695	110 5241-562	TRAVEL & TRAI:	TRAINING 10/29-11/2	140057	345.00
						VENDOR 01-003843 TOTALS	690.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-201811272191	110 5241-432	REPAIR OF BUI: HOIST,STRAPS		139969	22.97
01-016000	JOHN DEERE FINANCIAL	I-201811272191	110 5241-316	TOOLS & EQUIP: JOHN DEERE FINANCIAL		139969	24.98
01-016000	JOHN DEERE FINANCIAL	I-201811272191	110 5241-432	REPAIR OF BUI: HOSE REEL,SEAL TAPE		139969	44.77
01-016000	JOHN DEERE FINANCIAL	I-201811272191	110 5241-433	REPAIR OF MAC: CEMENT PVC,TEE		139969	24.45
						VENDOR 01-016000 TOTALS	117.17
01-017200	FIRE PENSION FUND	I-201811212112	110 5241-233	FIREFIGHTERS : PROPERTY TAX DIST		139956	310,563.24
						VENDOR 01-017200 TOTALS	310,563.24
01-031000	LORENZ SUPPLY CO.	I-484447	110 5241-312	CLEANING SUPP: TOWELS,LINERS		140024	101.13
						VENDOR 01-031000 TOTALS	101.13
01-040451	S & S SERVICE CO	I-68650	110 5241-434	REPAIR OF VEH: UNIT 23 REPAIRS		140042	781.02
						VENDOR 01-040451 TOTALS	781.02
						DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:	313,227.76
01-023800	CONSOLIDATED COMMUNICA	I-201811212113	110 5261-532	TELEPHONE : 234-7367		000000	194.63
						VENDOR 01-023800 TOTALS	194.63
						DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL:	194.63
01-001620	VERIZON WIRELESS	I-9818471165	110 5310-533	CELLULAR PHON: MOBILES		139960	57.01
						VENDOR 01-001620 TOTALS	57.01
01-002602	DEAN BARBER	I-201811272148	110 5310-562	TRAVEL & TRAI: MILEAGE 11/15 & 16		139993	28.34
						VENDOR 01-002602 TOTALS	28.34
01-039210	ADVANCED DISPOSAL	I-F50000563439	110 5310-421	DISPOSAL SERV: TRASH SERVICES		139955	3,154.15
						VENDOR 01-039210 TOTALS	3,154.15
						DEPARTMENT 310 PUBLIC WORKS TOTAL:	3,239.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201811282195	110 5320-319	MISCELLANEOUS:	EROSION CONTROL BLAN	140016	890.53
					VENDOR 01-000061	TOTALS	890.53
01-000147	TIM SPIDLE	I-201811212133	110 5320-313	MEDICAL & SAF:	REIMBURSE BOOTS	140045	25.00
					VENDOR 01-000147	TOTALS	25.00
01-000550	NAPA AUTO PARTS INC	I-201811212134	110 5320-318	VEHICLE PARTS:	SPRAYER,CLAMPS	140033	28.41
01-000550	NAPA AUTO PARTS INC	I-201811212134	110 5320-319	MISCELLANEOUS:	SPRAYER,CLAMPS	140033	12.63
01-000550	NAPA AUTO PARTS INC	I-201811212134	110 5320-316	TOOLS & EQUIP:	SPRAYER,CLAMPS	140033	25.49
					VENDOR 01-000550	TOTALS	66.53
01-001213	DIESEL SPEED REPAIR, I	I-16377	110 5320-434	REPAIR OF VEH:	REPLACE REAR MAIN SE	140006	432.48
01-001213	DIESEL SPEED REPAIR, I	I-16640	110 5320-434	REPAIR OF VEH:	REPAIR ENGINE CONTRO	140006	22.40
					VENDOR 01-001213	TOTALS	454.88
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5320-321	UTILITIES	: 221 N 12TH	140018	17.60
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5320-321	UTILITIES	: 308 N 13TH	140018	0.00
					VENDOR 01-002194	TOTALS	17.60
01-003098	BP	I-54615596	110 5320-326	FUEL	: GAS	139995	2.05
					VENDOR 01-003098	TOTALS	2.05
01-003127	IL COMMERCE COMMISSION	I-201811272145	110 5320-519	OTHER PROFESS:	DAMAGED GAS LINE	140017	675.00
					VENDOR 01-003127	TOTALS	675.00
01-003270	DARRIN'S TIRE AND AUTO	I-13083	110 5320-319	MISCELLANEOUS:	DISPOSAL FEE	140004	30.25
					VENDOR 01-003270	TOTALS	30.25
01-010900	D TO Z SPORTS	I-26380	110 5320-313	MEDICAL & SAF:	HATS	140003	136.00
					VENDOR 01-010900	TOTALS	136.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-00995485	110 5320-440	RENTALS	: CYLINDER RENTAL	140020	6.80
VENDOR 01-025600 TOTALS							6.80
01-033800	MATTOON WATER DEPT	I-201811142042	110 5320-321	UTILITIES	: 420 N LOGAN	000000	33.25
01-033800	MATTOON WATER DEPT	I-201811142059	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	000000	43.54
01-033800	MATTOON WATER DEPT	I-201811142060	110 5320-321	UTILITIES	: 221 N 12TH	000000	5.71
VENDOR 01-033800 TOTALS							82.50
01-034250	MCFARLAND STEEL SUPPLY	I-201811212135	110 5320-319	MISCELLANEOUS:	MCFARLAND STEEL SUPP	140026	86.50
01-034250	MCFARLAND STEEL SUPPLY	I-201811212136	110 5320-319	MISCELLANEOUS:	PIPE	140026	27.30
VENDOR 01-034250 TOTALS							113.80
01-040253	RENTAL CENTER USA	I-347954	110 5320-440	RENTALS	: DRILL RENTAL	140041	70.00
VENDOR 01-040253 TOTALS							70.00
DEPARTMENT 320 STREETS						TOTAL:	2,570.94
01-000061	HOME DEPOT	I-201811282195	110 5381-319	MISCELLANEOUS:	FOAM TAPE	140016	16.90
01-000061	HOME DEPOT	I-201811282195	110 5381-316	TOOLS & EQUIP:	STEP LADDER	140016	52.84
01-000061	HOME DEPOT	I-201811282195	110 5381-319	MISCELLANEOUS:	STAIR TREAD	140016	11.92
01-000061	HOME DEPOT	I-201811282195	110 5381-316	TOOLS & EQUIP:	STAPLES,STAPLE GUN,S	140016	34.46
01-000061	HOME DEPOT	I-201811282195	110 5381-316	TOOLS & EQUIP:	MORTAR,BRICK JOINTER	140016	33.82
VENDOR 01-000061 TOTALS							149.94
01-001070	AMEREN ILLINOIS	I-201811212120	110 5381-321	UTILITIES	: 208 N 19TH ST	000000	436.78
01-001070	AMEREN ILLINOIS	I-201811212121	110 5381-321	UTILITIES	: 1701 WABASH	000000	127.02
01-001070	AMEREN ILLINOIS	I-201811212122	110 5381-321	UTILITIES	: 19TH ST	000000	44.52
01-001070	AMEREN ILLINOIS	I-201811212123	110 5381-321	UTILITIES	: 208 N 19TH	000000	29.66
VENDOR 01-001070 TOTALS							637.98
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	140018	23.03
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5381-321	UTILITIES	: CITY HALL	140018	529.32
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5381-321	UTILITIES	: 208 N 19TH	140018	7.42

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5381-321	UTILITIES	: BURGESS	140018	48.44
						VENDOR 01-002194 TOTALS	608.21
01-003142	VARNER & RAWLINGS	I-4513	110 5381-432	REPAIR OF BUI:	REPLACE DIRECT DRIVE	140055	653.31
						VENDOR 01-003142 TOTALS	653.31
01-003488	SSC SERVICES, INC.	I-7441	110 5381-460	OTHER PROP MA:	CLEANING NOVEMBER	140047	66.00
01-003488	SSC SERVICES, INC.	I-7441	110 5381-460	OTHER PROP MA:	CLEANING NOVEMBER	140047	268.00
						VENDOR 01-003488 TOTALS	334.00
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5381-321	UTILITIES	: 1701 WABASH	139996	84.84
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5381-321	UTILITIES	: 208 N 19TH	139996	737.38
						VENDOR 01-003557 TOTALS	822.22
01-023800	CONSOLIDATED COMMUNICA	I-201811212114	110 5381-532	TELEPHONE	: 235-5622	000000	133.73
01-023800	CONSOLIDATED COMMUNICA	I-201811212115	110 5381-532	TELEPHONE	: 234-7376	000000	44.99
						VENDOR 01-023800 TOTALS	178.72
01-033800	MATTOON WATER DEPT	I-201811142040	110 5381-321	UTILITIES	: 1701 WABASH	000000	51.86
01-033800	MATTOON WATER DEPT	I-201811142041	110 5381-321	UTILITIES	: 1701 B'DWAY	000000	312.44
						VENDOR 01-033800 TOTALS	364.30
01-035600	KONE INC	I-959083885	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 11/18	140023	457.45
						VENDOR 01-035600 TOTALS	457.45
01-038300	PERRY'S LOCKSMITH	I-41-72004	110 5381-432	REPAIR OF BUI:	REPAIR LOCK	140037	85.00
01-038300	PERRY'S LOCKSMITH	I-41-72027	110 5381-432	REPAIR OF BUI:	SERVICE CALL	140037	210.00
						VENDOR 01-038300 TOTALS	295.00
DEPARTMENT 381 CUSTODIAL SERVICES						TOTAL:	4,501.13

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201811212124	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	000000	41.89
						VENDOR 01-001070 TOTALS	41.89
01-001620	VERIZON WIRELESS	I-9818471165	110 5511-533	CELLULAR PHON:	MOBILES	139960	94.05
						VENDOR 01-001620 TOTALS	94.05
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: PETERSON PARK	140018	99.21
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: 212 N 12TH	140018	11.00
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: LAWSON PARK	140018	114.19
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: PETERSON PARK	140018	209.35
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: KINZEL FIELD	140018	0.00
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5511-321	UTILITIES	: PETERSON PARK	140018	0.00
						VENDOR 01-002194 TOTALS	433.75
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5511-321	UTILITIES	: 212 N 12TH	139996	42.42
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5511-321	UTILITIES	: 500 B'DWAY	139996	42.42
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5511-321	UTILITIES	: 500 BROADWAY	139996	19.57
01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5511-321	UTILITIES	: 500 B'DWAY	139996	19.57
						VENDOR 01-003557 TOTALS	123.98
01-003838	KEEFER'S BRICK AND STO	I-1015	110 5511-432	REPAIR OF BUI:	DOWN PYMT FOR BLDG R	139971	4,000.00
						VENDOR 01-003838 TOTALS	4,000.00
01-020803	HARRELSON PLUMBING & H	I-28415	110 5511-432	REPAIR OF BUI:	WINTERIZE BUILDINGS	140015	1,865.50
						VENDOR 01-020803 TOTALS	1,865.50
01-032712	MATTOON KAWASAKI YAMAHA	I-201811282205	110 5511-433	REPAIR OF MAC:	GENERATOR REPAIR	140025	120.20
						VENDOR 01-032712 TOTALS	120.20
01-033800	MATTOON WATER DEPT	I-201811142048	110 5511-321	UTILITIES	: 212 N 12TH	000000	12.57
01-033800	MATTOON WATER DEPT	I-201811142053	110 5511-321	UTILITIES	: 418 RICHMOND	000000	53.69
01-033800	MATTOON WATER DEPT	I-201811142071	110 5511-321	UTILITIES	: 500 B'DWAY	000000	204.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201811142072	110 5511-321	UTILITIES	: 500 B'DWAY	000000	17.13
01-033800	MATTOON WATER DEPT	I-201811142073	110 5511-321	UTILITIES	: 500 B'DWAY	000000	9.65
						VENDOR 01-033800 TOTALS	297.36

DEPARTMENT 511 PARKS TOTAL: 6,976.73

01-000061	HOME DEPOT	I-201811282195	110 5512-319	MISCELLANEOUS:	DOCK SUPPLIES	140016	703.34
						VENDOR 01-000061 TOTALS	703.34

01-001620	VERIZON WIRELESS	I-9818471165	110 5512-533	CELLULAR PHON:	MOBILES	139960	66.04
						VENDOR 01-001620 TOTALS	66.04

01-024101	IL DEPT OF REVENUE	I-201811202108	110 5512-803	SALES TAX REM:	OCTOBER SALES TAX	000000	187.00
						VENDOR 01-024101 TOTALS	187.00

01-045820	WALMART COMMUNITY BRC	I-201811282204	110 5512-433	REPAIR OF MAC:	OIL, PUMP	140058	33.90
						VENDOR 01-045820 TOTALS	33.90

DEPARTMENT 512 LAKE MATTOON TOTAL: 990.28

01-001070	AMEREN ILLINOIS	I-201811212125	110 5551-321	UTILITIES	: 221 SHELBY	000000	43.16
01-001070	AMEREN ILLINOIS	I-201811212126	110 5551-321	UTILITIES	: 311 N 6TH ST BLDG 2	000000	49.66
01-001070	AMEREN ILLINOIS	I-201811212127	110 5551-321	UTILITIES	: 311 N 6TH	000000	108.09
01-001070	AMEREN ILLINOIS	I-201811212128	110 5551-321	UTILITIES	: 312 N 10TH	000000	49.59
01-001070	AMEREN ILLINOIS	I-201811212129	110 5551-321	UTILITIES	: 312 N 10TH	000000	33.14
01-001070	AMEREN ILLINOIS	I-201811212130	110 5551-321	UTILITIES	: 421 SHELBY	000000	99.24
						VENDOR 01-001070 TOTALS	382.88

01-002194	IL POWER MARKETING DBA	I-1461318111	110 5551-321	UTILITIES	: T-BALL COMPLEX	140018	16.23
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5551-321	UTILITIES	: JFL COMPLEX	140018	114.19
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5551-321	UTILITIES	: BOYS COMPLEX	140018	26.64
01-002194	IL POWER MARKETING DBA	I-1461318111	110 5551-321	UTILITIES	: GIRLS COMPLEX	140018	137.03
						VENDOR 01-002194 TOTALS	294.09

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201811142049	110 5551-321	UTILITIES	: 421 SHELBY	000000	119.81
01-033800	MATTOON WATER DEPT	I-201811142050	110 5551-321	UTILITIES	: 421 SHELBY	000000	31.67
01-033800	MATTOON WATER DEPT	I-201811142051	110 5551-321	UTILITIES	: 713 SHELBY	000000	145.21
01-033800	MATTOON WATER DEPT	I-201811142052	110 5551-321	UTILITIES	: 801 SHELBY	000000	465.14
01-033800	MATTOON WATER DEPT	I-201811142054	110 5551-321	UTILITIES	: 301 RICHMOND	000000	60.88
01-033800	MATTOON WATER DEPT	I-201811142055	110 5551-321	UTILITIES	: 305 RICHMOND	000000	84.79
01-033800	MATTOON WATER DEPT	I-201811142056	110 5551-321	UTILITIES	: 307 RICHMOND	000000	208.86
01-033800	MATTOON WATER DEPT	I-201811152104	110 5551-321	UTILITIES	: BASEBALL DIAMOND	000000	32.16
VENDOR 01-033800 TOTALS							1,148.52

DEPARTMENT 551 SPORTS FACILITIES TOTAL: 1,825.49

01-000061	HOME DEPOT	I-201811282195	110 5570-319	MISCELLANEOUS:	FLEX SPOUT,CORD	140016	63.14
VENDOR 01-000061 TOTALS							63.14

01-001620	VERIZON WIRELESS	I-9818471165	110 5570-533	CELLULAR PHON:	MOBILES	139960	56.04
VENDOR 01-001620 TOTALS							56.04

01-002194	IL POWER MARKETING DBA	I-1461318111	110 5570-321	UTILITIES	: CEMETERY	140018	24.84
VENDOR 01-002194 TOTALS							24.84

01-003557	CENTERPOINT ENERGY SER	I-3428563	110 5570-321	UTILITIES	: 917 N 22ND	139996	16.32
VENDOR 01-003557 TOTALS							16.32

DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL: 160.34

01-017403	FIRST MID-IL BANK & TR	I-201811292215	110 5716-819	INTEREST EXPE:	2014 GO REFUNDING BO	140011	1,750.00
VENDOR 01-017403 TOTALS							1,750.00

DEPARTMENT 716 DEBT SERVICE TOTAL: 1,750.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 719 2005B REFUNDING BONDS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017403	FIRST MID-IL BANK & TR I-201811292215		110 5719-817	2005B REFUNDI:	2014 GO REFUNDING BO	140011	175,000.00
						VENDOR 01-017403 TOTALS	175,000.00
						DEPARTMENT 719 2005B REFUNDING BONDS TOTAL:	175,000.00
01-030100	MATTOON PUBLIC LIBRARY I-201811212110		110 5912-822	TRANSFER TO L:	PROPERTY TAX DIST	139958	79,814.74
						VENDOR 01-030100 TOTALS	79,814.74
						DEPARTMENT 912 INTREND TRNSFRS - LIBRARYTOTAL:	79,814.74
						VENDOR SET 110 GENERAL FUND TOTAL:	899,987.31

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003894	CELEBRATE DOWNTOWN	I-201811272193	122 4419-100	OTHER MISC GE:	VENDOR REIMBURSEMENT	139967	200.00
						VENDOR 01-003894 TOTALS	200.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	200.00
01-001070	AMEREN ILLINOIS	I-201811282200	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	000000	47.36
01-001070	AMEREN ILLINOIS	I-201811282201	122 5653-321	NATURAL GAS &:	4219 DEWITT WELCOME	000000	33.14
01-001070	AMEREN ILLINOIS	I-201811282202	122 5653-321	NATURAL GAS &:	3901 MARSHALL WELCOM	000000	33.14
01-001070	AMEREN ILLINOIS	I-201811282203	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT B	000000	49.29
						VENDOR 01-001070 TOTALS	162.93
01-001663	ADVANCED DIGITAL SOLUT	I-IN12218	122 5653-814	PRINTING/COPY:	XEROX	139988	68.75
						VENDOR 01-001663 TOTALS	68.75
01-002194	IL POWER MARKETING DBA	I-1461318111	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	140018	20.27
						VENDOR 01-002194 TOTALS	20.27
01-008600	COLES MOULTRIE ELECTRI	I-201811282196	122 5653-322	ELECTRICITY (:	WELCOME SIGN	000000	38.87
						VENDOR 01-008600 TOTALS	38.87
01-023800	CONSOLIDATED COMMUNICA	I-201811282199	122 5653-532	TELEPHONE	: 800-500-6286	000000	1.58
						VENDOR 01-023800 TOTALS	1.58
				DEPARTMENT 653	HOTEL TAX ADMINISTRATION	TOTAL:	292.40
				VENDOR SET 122	HOTEL TAX FUND	TOTAL:	492.40

VENDOR SET: 01 CITY OF MATTOON
 FUND : 123 FESTIVAL MGMT FUND
 DEPARTMENT: 584 BAGELFEST
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
 PAY DATE RANGE: 11/21/2018 THRU 12/04/2018
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010900	D TO Z SPORTS	I-26130	123 5584-833	QUEEN PAGEANT:	PAGEANT TROPHIES & S	140003	160.50
						VENDOR 01-010900 TOTALS	160.50
DEPARTMENT 584 BAGELFEST						TOTAL:	160.50
01-000061	HOME DEPOT	I-201811282195	123 5586-432	REPAIR OF STR:	LANTERNS, ORGANIZER	140016	94.46
01-000061	HOME DEPOT	I-201811282195	123 5586-432	REPAIR OF STR:	BULBS, ADAPTER	140016	292.53
01-000061	HOME DEPOT	I-201811282195	123 5586-432	REPAIR OF STR:	PROPANE	140016	144.94
						VENDOR 01-000061 TOTALS	531.93
01-000973	BROADWAY CHRISTIAN CHU	I-201811272188	123 5586-831	PARADES	: PARADE WINNER	139966	250.00
						VENDOR 01-000973 TOTALS	250.00
01-001493	GIRL SCOUTS	I-201811272187	123 5586-831	PARADES	: PARADE WINNER	139968	250.00
						VENDOR 01-001493 TOTALS	250.00
01-003246	MATTOON MIDDLE SCHOOL	I-201811272190	123 5586-831	PARADES	: PARADE WINNER	139972	100.00
						VENDOR 01-003246 TOTALS	100.00
01-003906	MATTOON REHAB & HEALTH	I-201811272189	123 5586-831	PARADES	: PARADE WINNER	139973	250.00
						VENDOR 01-003906 TOTALS	250.00
01-003907	TREE FELLERS	I-201811272186	123 5586-831	PARADES	: PARADE WINNER	139976	100.00
						VENDOR 01-003907 TOTALS	100.00
01-003908	PLEASANT GROVE BAPTIST	I-201811272185	123 5586-831	PARADES	: PARADE WINNER	139974	100.00
						VENDOR 01-003908 TOTALS	100.00
01-031000	LORENZ SUPPLY CO.	I-472201	123 5586-330	FOOD	: CANDY CANES	140024	2,959.36
						VENDOR 01-031000 TOTALS	2,959.36

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 586 LIGHTWORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035450	MONITOR SIGN SERVICE	I-20078	123 5586-540	ADVERTISING	: SPONSOR PANELS LETTE	140031	435.00
VENDOR 01-035450 TOTALS							435.00
01-043202	SPECTRUM	I-8-585	123 5586-550	PRINTING & BI:	LIGHTWORKS BROCHURES	140044	1,305.00
VENDOR 01-043202 TOTALS							1,305.00
01-043371	SPRINGFIELD ELECTRIC	I-S5889433.001	123 5586-432	REPAIR OF STR:	TIES	140046	161.70
01-043371	SPRINGFIELD ELECTRIC	I-S5889433.002	123 5586-432	REPAIR OF STR:	TOTES	140046	485.10
VENDOR 01-043371 TOTALS							646.80
DEPARTMENT 586 LIGHTWORKS						TOTAL:	6,928.09
VENDOR SET 123 FESTIVAL MGMT FUND						TOTAL:	7,088.59

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000756	WATERS BODY SHOP	I-13557	125 5150-527	SELF INSURED :	EXPLORER REPAIRS	140060	10,405.95
						VENDOR 01-000756 TOTALS	10,405.95
01-001888	IL PUBLIC RISK FUND	I-53551	125 5150-250	WORKERS' COMP:	JANUARY WORKERS COMP	140019	52,256.00
						VENDOR 01-001888 TOTALS	52,256.00
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	62,661.95
						VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL:	62,661.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010118	CRITES TITLE COMPANY	I-181295	130 5321-730	IMPROVEMENTS :	TITLE SEARCH	140002	250.00
						VENDOR 01-010118 TOTALS	250.00
01-045850	AJ WALKER CONST CO	I-201811272142	130 5321-730	IMPROVEMENTS :	CHAMPAIGN AVE SIDEWA	139989	14,482.50
						VENDOR 01-045850 TOTALS	14,482.50
						DEPARTMENT 321 STREETS TOTAL:	14,732.50
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	14,732.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201811212118	211 5351-321	NATURAL GAS &	RR2, WATER DEPT	000000	91.33
01-001070	AMEREN ILLINOIS	I-201811272159	211 5351-321	NATURAL GAS &	RR2, SHED LAKE PARAD	000000	35.83
VENDOR 01-001070 TOTALS							127.16
01-002194	IL POWER MARKETING DBA	I-1461318111	211 5351-321	NATURAL GAS &	LAKE PARADISE SHED	140018	4.38
VENDOR 01-002194 TOTALS							4.38
01-003557	CENTERPOINT ENERGY SER	I-3428563	211 5351-321	NATURAL GAS &	RR2 WATER DEPT	139996	9.79
01-003557	CENTERPOINT ENERGY SER	I-3428563	211 5351-321	NATURAL GAS &	2941 LAKE ROAD	139996	19.57
VENDOR 01-003557 TOTALS							29.36
01-008600	COLES MOULTRIE ELECTRI	I-201811272176	211 5351-321	NATURAL GAS &	RESERVOIR CONTROL AC	000000	12.75
VENDOR 01-008600 TOTALS							12.75
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							173.65
01-000061	HOME DEPOT	I-201811282195	211 5353-312	CLEANING SUPP:	TRASH CANS,BATTERIES	140016	72.70
VENDOR 01-000061 TOTALS							72.70
01-000189	BALLINGER AUTO COMPANY	I-201811212138	211 5353-460	OTHER PROPERT:	LIME HAULING	139991	300.00
VENDOR 01-000189 TOTALS							300.00
01-001070	AMEREN ILLINOIS	I-201811212116	211 5353-321	NATURAL GAS &	2941 LAKE ROAD	000000	108.48
01-001070	AMEREN ILLINOIS	I-201811272160	211 5353-321	NATURAL GAS &	2800 E LAKE PARADISE	000000	468.14
VENDOR 01-001070 TOTALS							576.62
01-001620	VERIZON WIRELESS	I-9818471165	211 5353-533	CELLULAR PHON:	MOBILES	139960	36.01
VENDOR 01-001620 TOTALS							36.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461318111		211 5353-321	NATURAL GAS & : LAKE MATTOON PUMP		140018	60.56
01-002194	IL POWER MARKETING DBA I-1461318111		211 5353-321	NATURAL GAS & : E LAKE PUMP HOUSE		140018	1,065.79
				VENDOR 01-002194	TOTALS		1,126.35
01-003097	CINTAS CORPORATION #37 I-4011231038		211 5353-439	OTHER REPAIR : MOP,TOWELS,MATS		139998	31.83
01-003097	CINTAS CORPORATION #37 I-4011549278		211 5353-439	OTHER REPAIR : TOWELS,MATS		139998	31.83
01-003097	CINTAS CORPORATION #37 I-4011814528		211 5353-439	OTHER REPAIR : MOP,TOWELS,MATS		139998	31.83
01-003097	CINTAS CORPORATION #37 I-4012187345		211 5353-439	OTHER REPAIR : MOP,TOWELS,MATS		139998	31.83
				VENDOR 01-003097	TOTALS		127.32
01-003369	USALCO	I-1324516	211 5353-314	CHEMICALS : CHEMICALS		140054	4,367.51
				VENDOR 01-003369	TOTALS		4,367.51
01-003904	EUROFINS EATON ANALYTI I-S317846		211 5353-519	OTHER PROFESS: EUROFINS EATON ANALY		140008	350.00
				VENDOR 01-003904	TOTALS		350.00
01-003905	GREEN WATER SOLUTIONS, I-GWS-110130		211 5353-519	OTHER PROFESS: ALGAE SAMPLE		140014	200.00
				VENDOR 01-003905	TOTALS		200.00
01-006860	CLASSIC AUTO BODY	I-201811272141	211 5353-378	PLANT MTCE & : CARBON SOCKS		139999	50.00
				VENDOR 01-006860	TOTALS		50.00
01-008600	COLES MOULTRIE ELECTRI I-201811272177		211 5353-321	NATURAL GAS & : WATER PURIFICATION P		000000	6,389.42
				VENDOR 01-008600	TOTALS		6,389.42
01-009000	COMMERCIAL ELECTRIC, I I-201820139301		211 5353-433	REPAIR OF MAC: CARBON SILO REPAIRS		140001	275.10
				VENDOR 01-009000	TOTALS		275.10
01-014119	DURKIN EQUIPMENT CO	I-K1-18MF-2	211 5353-730	IMPROVEMENTS : SCADA UPGRADE		140007	147,600.00
				VENDOR 01-014119	TOTALS		147,600.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-311	OFFICE SUPPLI:	COFFEE, SOAP, FILTERS	139957	39.34
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-378	PLANT MTCE & :	CHAIN, TARP HOOKS, OIL	139957	99.86
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-378	PLANT MTCE & :	DE-ICER, SPOONS, SEALE	139957	28.91
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-378	PLANT MTCE & :	BUSHING	139957	4.98
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-378	PLANT MTCE & :	PARACORD	139957	19.96
01-016000	JOHN DEERE FINANCIAL	I-201811202107	211 5353-318	VEHICLE PARTS:	RAIN-X, WINDSHIELD SO	139957	30.70
VENDOR 01-016000 TOTALS							223.75
01-035365	MISSISSIPPI LIME COMPA	I-1405327	211 5353-314	CHEMICALS :	LIME	140030	5,012.20
VENDOR 01-035365 TOTALS							5,012.20
01-037976	PDC LABORATORIES	I-I9346025	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	140036	22.00
01-037976	PDC LABORATORIES	I-I9346260	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	140036	22.00
01-037976	PDC LABORATORIES	I-I9346276	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	140036	64.00
01-037976	PDC LABORATORIES	I-I9346914	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	140036	195.00
VENDOR 01-037976 TOTALS							303.00
DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:							167,009.98
01-000061	HOME DEPOT	I-201811282195	211 5354-319	MISCELLANEOUS:	EROSION CONTROL BLAN	140016	890.53
01-000061	HOME DEPOT	I-201811282195	211 5354-318	VEHICLE PARTS:	POWER INVERTER	140016	990.64
VENDOR 01-000061 TOTALS							1,881.17
01-000147	TIM SPIDLE	I-201811212133	211 5354-313	MEDICAL & SAF:	REIMBURSE BOOTS	140045	25.00
VENDOR 01-000147 TOTALS							25.00
01-000755	ALTORFER	I-T1272403	211 5354-730	IMPROVEMENTS :	MINI EXCAVATOR	139990	187.00
VENDOR 01-000755 TOTALS							187.00
01-001070	AMEREN ILLINOIS	I-201811212119	211 5354-321	NATURAL GAS & :	S 12TH ST	000000	30.59
VENDOR 01-001070 TOTALS							30.59

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001213	DIESEL SPEED REPAIR, I	I-16377	211 5354-434	REPAIR OF VEH:	REPLACE REAR MAIN SE	140006	432.48
01-001213	DIESEL SPEED REPAIR, I	I-16640	211 5354-434	REPAIR OF VEH:	REPAIR ENGINE CONTRO	140006	22.40
						VENDOR 01-001213 TOTALS	454.88
01-001620	VERIZON WIRELESS	I-9818471165	211 5354-533	CELL PHONES :	MOBILES	139960	54.01
						VENDOR 01-001620 TOTALS	54.01
01-002194	IL POWER MARKETING DBA	I-1461318111	211 5354-321	NATURAL GAS &:	12TH ST PUMP	140018	5.23
01-002194	IL POWER MARKETING DBA	I-1461318111	211 5354-321	NATURAL GAS &:	3919 DEWITT	140018	3.48
01-002194	IL POWER MARKETING DBA	I-1461318111	211 5354-321	NATURAL GAS &:	SWORDS STANDPIPE	140018	17.13
01-002194	IL POWER MARKETING DBA	I-1461318111	211 5354-321	NATURAL GAS &:	EAST TOWER DIVISION	140018	3.00
						VENDOR 01-002194 TOTALS	28.84
01-003098	BP	I-54615596	211 5354-326	FUEL :	GAS	139995	2.05
						VENDOR 01-003098 TOTALS	2.05
01-003488	SSC SERVICES, INC.	I-7441	211 5354-460	OTHER PROPERT:	CLEANING NOVEMBER	140047	66.00
						VENDOR 01-003488 TOTALS	66.00
01-008600	COLES MOULTRIE ELECTRI	I-201811272178	211 5354-321	NATURAL GAS &:	SBLHC PUMP STA	000000	505.81
						VENDOR 01-008600 TOTALS	505.81
01-010900	D TO Z SPORTS	I-26380	211 5354-313	MEDICAL & SAF:	HATS	140003	136.00
						VENDOR 01-010900 TOTALS	136.00
01-025600	ILMO PRODUCTS COMPANY	I-00995485	211 5354-440	RENTALS :	CYLINDER RENTAL	140020	6.80
						VENDOR 01-025600 TOTALS	6.80
01-025682	IMCO UTILITY SUPPLY	I-1095064-01	211 5354-375	LEAK REPAIR M:	METER PITS	140021	660.00
01-025682	IMCO UTILITY SUPPLY	I-1095103-01	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	140021	228.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025682	IMCO UTILITY SUPPLY	I-1095335-00	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	140021	1,764.00
01-025682	IMCO UTILITY SUPPLY	I-1095405-00	211 5354-375	LEAK REPAIR M:	LINESTOP	140021	2,080.00
01-025682	IMCO UTILITY SUPPLY	I-1095470-00	211 5354-375	LEAK REPAIR M:	TEES	140021	330.00
01-025682	IMCO UTILITY SUPPLY	I-1095491-00	211 5354-375	LEAK REPAIR M:	ROMAC	140021	1,860.00
01-025682	IMCO UTILITY SUPPLY	I-2051235-00	211 5354-375	LEAK REPAIR M:	COUPLING	140021	236.20
01-025682	IMCO UTILITY SUPPLY	I-3026948-00	211 5354-374	SERVICE LINE :	COUPLING, VALVES	140021	1,266.42
01-025682	IMCO UTILITY SUPPLY	I-3026948-01	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	140021	772.20
01-025682	IMCO UTILITY SUPPLY	I-3027058-00	211 5354-375	LEAK REPAIR M:	ROMAC	140021	1,260.00
01-025682	IMCO UTILITY SUPPLY	I-3027085-00	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	140021	576.00
VENDOR 01-025682 TOTALS							11,032.82
01-033800	MATTOON WATER DEPT	I-201811142059	211 5354-321	NATURAL GAS & :	401 DEWITT AVE EAST	000000	43.54
01-033800	MATTOON WATER DEPT	I-201811142060	211 5354-321	NATURAL GAS & :	221 N 12TH	000000	5.71
VENDOR 01-033800 TOTALS							49.25
01-034250	MCFARLAND STEEL SUPPLY	I-201811212135	211 5354-319	MISCELLANEOUS:	MCFARLAND STEEL SUPP	140026	86.50
VENDOR 01-034250 TOTALS							86.50
01-035154	MID-ILLINOIS CONCRETE	I-200106	211 5354-376	BACKFILL & SU:	14TH & MARSHALL	140029	654.50
VENDOR 01-035154 TOTALS							654.50
DEPARTMENT 354 WATER DISTRIBUTION TOTAL:							15,201.22
01-000124	DATA FLOW	I-30122	211 5355-311	OFFICE SUPPLI:	TAX FORMS	140005	130.30
VENDOR 01-000124 TOTALS							130.30
01-001620	VERIZON WIRELESS	I-9818471165	211 5355-532	TELEPHONE :	MOBILES	139960	37.02
VENDOR 01-001620 TOTALS							37.02
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							167.32
01-001620	VERIZON WIRELESS	I-9818471165	211 5356-533	CELLULAR PHON:	MOBILES	139960	57.01
VENDOR 01-001620 TOTALS							57.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461318111		211 5356-321	NATURAL GAS &	1201 MARSHALL AVE	140018	95.92
01-002194	IL POWER MARKETING DBA I-1461318111		211 5356-321	NATURAL GAS &	620 S 12TH	140018	27.40
01-002194	IL POWER MARKETING DBA I-1461318111		211 5356-321	NATURAL GAS &	621 S 12TH	140018	4.09
01-002194	IL POWER MARKETING DBA I-1461318111		211 5356-321	NATURAL GAS &	12TH ST LIGHTING	140018	11.66
						VENDOR 01-002194 TOTALS	139.07
01-002602	DEAN BARBER	I-201811272148	211 5356-562	TRAVEL & TRAI:	MILEAGE 11/15 & 16	139993	28.34
						VENDOR 01-002602 TOTALS	28.34
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	224.42
01-017403	FIRST MID-IL BANK & TR I-201811292215		211 5731-817	DEBT SERVICES:	2014 GO REFUNDING BO	140011	485,000.00
						VENDOR 01-017403 TOTALS	485,000.00
						DEPARTMENT 731 DEBT SERVICE TOTAL:	485,000.00
01-017403	FIRST MID-IL BANK & TR I-201811292215		211 5795-817	INTEREST EXPE:	2014 GO REFUNDING BO	140011	9,800.00
						VENDOR 01-017403 TOTALS	9,800.00
						DEPARTMENT 795 INTEREST EXPENSE TOTAL:	9,800.00
						VENDOR SET 211 WATER FUND TOTAL:	677,576.59

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201811282195	212 5342-319	MISCELLANEOUS:	EROSION CONTROL BLAN	140016	890.54
					VENDOR 01-000061	TOTALS	890.54
01-000147	TIM SPIDLE	I-201811212133	212 5342-313	MEDICAL & SAF:	REIMBURSE BOOTS	140045	25.00
					VENDOR 01-000147	TOTALS	25.00
01-001213	DIESEL SPEED REPAIR, I	I-16377	212 5342-434	REPAIR OF VEH:	REPLACE REAR MAIN SE	140006	432.49
01-001213	DIESEL SPEED REPAIR, I	I-16640	212 5342-434	REPAIR OF VEH:	REPAIR ENGINE CONTRO	140006	22.40
					VENDOR 01-001213	TOTALS	454.89
01-001620	VERIZON WIRELESS	I-9818471165	212 5342-533	CELL PHONES :	MOBILES	139960	54.02
					VENDOR 01-001620	TOTALS	54.02
01-003098	BP	I-54615596	212 5342-326	FUEL :	GAS	139995	2.05
					VENDOR 01-003098	TOTALS	2.05
01-003206	BIRKEYS	I-P07943	212 5342-318	VEHICLE PARTS:	FITTINGS,HOSE	139994	247.78
					VENDOR 01-003206	TOTALS	247.78
01-003488	SSC SERVICES, INC.	I-7441	212 5342-460	OTHER PROPERT:	CLEANING NOVEMBER	140047	66.00
					VENDOR 01-003488	TOTALS	66.00
01-006300	CHARLESTON STONE CO	I-1011571	212 5342-363	BACKFILL & SU:	BEDDING	139997	676.36
					VENDOR 01-006300	TOTALS	676.36
01-007820	COE EQUIPMENT INC	I-69655	212 5342-318	VEHICLE PARTS:	HOSE	140000	923.00
					VENDOR 01-007820	TOTALS	923.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010900	D TO Z SPORTS	I-26380	212 5342-313	MEDICAL & SAF:	HATS	140003	136.00
						VENDOR 01-010900 TOTALS	136.00
01-025600	ILMO PRODUCTS COMPANY	I-00995485	212 5342-440	RENTALS	: CYLINDER RENTAL	140020	6.80
						VENDOR 01-025600 TOTALS	6.80
01-033800	MATTOON WATER DEPT	I-201811142059	212 5342-321	UTILITIES	: 401 DEWITT AVE EAST	000000	43.54
01-033800	MATTOON WATER DEPT	I-201811142060	212 5342-321	UTILITIES	: 221 N 12TH	000000	5.71
						VENDOR 01-033800 TOTALS	49.25
01-034250	MCFARLAND STEEL SUPPLY	I-201811212135	212 5342-319	MISCELLANEOUS:	MCFARLAND STEEL SUPP	140026	86.50
						VENDOR 01-034250 TOTALS	86.50
01-035154	MID-ILLINOIS CONCRETE	I-199774	212 5342-363	BACKFILL & SU:	19TH & GRANT	140029	164.00
01-035154	MID-ILLINOIS CONCRETE	I-200107	212 5342-363	BACKFILL & SU:	1ST & WABASH	140029	412.00
						VENDOR 01-035154 TOTALS	576.00
						DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:	4,194.19
01-001620	VERIZON WIRELESS	I-9818471165	212 5343-533	CELLULAR PHON:	MOBILES	139960	1.74
01-001620	VERIZON WIRELESS	I-9818879109	212 5343-533	CELLULAR PHON:	MOBILES	140056	104.26
						VENDOR 01-001620 TOTALS	106.00
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	11669 US HWY 45	140018	55.81
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	4220 DEWITT	140018	13.90
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	2521 N 6TH	140018	887.46
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	3601 OAK	140018	38.30
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	GARFIELD AVE	140018	18.32
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	206 MCFALL RD	140018	9.04
01-002194	IL POWER MARKETING DBA	I-1461318111	212 5343-321	NATURAL GAS &:	1503 N 19TH	140018	5.08
						VENDOR 01-002194 TOTALS	1,027.91

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-201811272179	212 5343-321	NATURAL GAS &	BUXTON CENTRE	000000	78.47
01-008600	COLES MOULTRIE ELECTRI	I-201811272180	212 5343-321	NATURAL GAS &	GOLDEN VALLEY SEWER	000000	307.83
01-008600	COLES MOULTRIE ELECTRI	I-201811272181	212 5343-321	NATURAL GAS &	SBLHC LIFT STA	000000	186.17
01-008600	COLES MOULTRIE ELECTRI	I-201811272182	212 5343-321	NATURAL GAS &	LLC LIFT STA	000000	88.82
						VENDOR 01-008600 TOTALS	661.29

DEPARTMENT 343 SEWER LIFT STATIONS TOTAL: 1,795.20

01-001070	AMEREN ILLINOIS	I-201811272151	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	54.21
01-001070	AMEREN ILLINOIS	I-201811272152	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	53.71
01-001070	AMEREN ILLINOIS	I-201811272153	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	108.41
01-001070	AMEREN ILLINOIS	I-201811272154	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	205.80
01-001070	AMEREN ILLINOIS	I-201811272155	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	117.62
01-001070	AMEREN ILLINOIS	I-201811272156	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	107.64
01-001070	AMEREN ILLINOIS	I-201811272157	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	110.12
01-001070	AMEREN ILLINOIS	I-201811272158	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	54.77
						VENDOR 01-001070 TOTALS	812.28

01-001620	VERIZON WIRELESS	I-9818471165	212 5344-533	CELLULAR PHON:	MOBILES	139960	2.03
						VENDOR 01-001620 TOTALS	2.03

01-002194	IL POWER MARKETING DBA	I-1461318111	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	140018	9,184.94
						VENDOR 01-002194 TOTALS	9,184.94

01-003077	TEKLAB, INC.	I-220574	212 5344-460	OTHER PROPERT:	TEKLAB, INC.	140052	418.00
01-003077	TEKLAB, INC.	I-220576	212 5344-460	OTHER PROPERT:	TEKLAB, INC.	140052	648.00
						VENDOR 01-003077 TOTALS	1,066.00

01-003097	CINTAS CORPORATION #37	I-4012187565	212 5344-439	OTHER REPAIR :	MATS,WIPES	139998	23.16
01-003097	CINTAS CORPORATION #37	I-4012489088	212 5344-439	OTHER REPAIR :	MATS,WIPES	139998	23.16
						VENDOR 01-003097 TOTALS	46.32

01-003557	CENTERPOINT ENERGY SER	I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	45.68
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	48.94
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	3.26
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	251.23
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	3.26
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	3.26
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	0.00
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	52.20
01-003557	CENTERPOINT ENERGY	SER I-3428563	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	139996	68.52
						VENDOR 01-003557 TOTALS	476.35
01-003798	PLOCHER CONSTRUCTION	I-201811272183	212 5344-730	IMPROVEMENTS :	WWTP INTAKE SCREENS	140038	56,486.99
						VENDOR 01-003798 TOTALS	56,486.99
01-014119	DURKIN EQUIPMENT CO	I-120008043	212 5344-433	REPAIR OF MAC:	SERVICE INSTRUMENTAT	140007	842.09
						VENDOR 01-014119 TOTALS	842.09
01-016000	JOHN DEERE FINANCIAL	I-201811272192	212 5344-366	PLANT MTCE &	HEAT LAMP BULBS	139970	31.92
						VENDOR 01-016000 TOTALS	31.92
01-019650	GRAINGER PARTS	I-9952230507	212 5344-366	PLANT MTCE &	SWIVEL PLATE CASTERS	140013	253.44
						VENDOR 01-019650 TOTALS	253.44
01-023800	CONSOLIDATED COMMUNICA	I-201811272149	212 5344-532	TELEPHONE	: 101-0939	000000	89.28
01-023800	CONSOLIDATED COMMUNICA	I-201811272150	212 5344-532	TELEPHONE	: 234-6828	000000	549.13
						VENDOR 01-023800 TOTALS	638.41
01-039950	RAWLINGS ELECTRIC MOTO	I-19836	212 5344-433	REPAIR OF MAC:	SEWAGE PUMP MOTOR RE	140039	506.25
						VENDOR 01-039950 TOTALS	506.25
						DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL:	70,347.02

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000124	DATA FLOW	I-30122	212 5345-311	OFFICE SUPPLI:	TAX FORMS	140005	130.30
						VENDOR 01-000124 TOTALS	130.30
01-001620	VERIZON WIRELESS	I-9818471165	212 5345-532	TELEPHONE	: MOBILES	139960	37.02
						VENDOR 01-001620 TOTALS	37.02
						DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:	167.32
01-001620	VERIZON WIRELESS	I-9818471165	212 5346-533	CELLULAR PHON:	MOBILES	139960	57.02
						VENDOR 01-001620 TOTALS	57.02
01-002602	DEAN BARBER	I-201811272148	212 5346-562	TRAVEL & TRAI:	MILEAGE 11/15 & 16	139993	28.34
						VENDOR 01-002602 TOTALS	28.34
						DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:	85.36
01-017403	FIRST MID-IL BANK & TR	I-201811292215	212 5719-817	2005A REFUNDI:	2014 GO REFUNDING BO	140011	520,000.00
						VENDOR 01-017403 TOTALS	520,000.00
						DEPARTMENT 719 DEBT SERVICE TOTAL:	520,000.00
01-017403	FIRST MID-IL BANK & TR	I-201811292215	212 5795-817	INTEREST EXPE:	2014 GO REFUNDING BO	140011	39,750.00
						VENDOR 01-017403 TOTALS	39,750.00
						DEPARTMENT 795 DEBT SERVICE TOTAL:	39,750.00
						VENDOR SET 212 SEWER FUND TOTAL:	636,339.09
						REPORT GRAND TOTAL:	2,298,878.43

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	110-5120-311	OFFICE SUPPLIES	100.99	2,045	1,663.68		
	110-5120-519	OTHER PROFESSIONAL SERVICE	235.00	15,620	5,923.71		
	110-5150-311	OFFICE SUPPLIES	130.31	1,500	1,118.43		
	110-5150-562	TRAVEL & TRAINING	50.00	2,500	1,474.05		
	110-5160-519	OTHER PROFESSIONAL SERVICE	3,750.00	55,000	24,641.47		
	110-5170-533	CELLULAR PHONE	73.52	900	386.13		
	110-5211-232	POLICE PENSION CONTRIBUTIO	272,645.00	1,821,545	147,141.58		
	110-5211-311	OFFICE SUPPLIES	66.90	5,000	2,537.33		
	110-5211-315	UNIFORMS & CLOTHING	1,266.49	4,000	2,335.38		
	110-5211-532	TELEPHONE	117.55	21,000	8,995.50		
	110-5211-533	CELLULAR PHONE	772.86	10,000	4,539.35		
	110-5211-535	RADIOS	1,495.00	25,000	3,739.27		
	110-5211-537	I-WIN ACCESS CHARGE	501.97	7,000	2,984.24		
	110-5211-540	ADVERTISING	450.00	2,000	676.00		
	110-5211-562	TRAVEL & TRAINING	13,398.44	35,000	1,805.31		
	110-5211-579	MISC OTHER PURCHASED SERVI	192.00	195,000	101,209.27		
	110-5211-814	PRINT/COPY MACH LEASE & MA	270.53	5,700	2,204.45		
	110-5211-825	SEIZURES/FORFEITURE EXP.	6,840.25	0	20,891.45-	Y	
	110-5212-319	MISCELLANEOUS SUPPLIES	248.94	10,000	4,109.37		
	110-5213-319	MISCELLANEOUS SUPPLIES	49.39	3,000	2,495.68		
	110-5223-318	VEHICLE PARTS	1,076.72	6,000	3,798.21		
	110-5223-434	REPAIR OF VEHICLES	2,861.62	30,000	12,793.91		
	110-5224-312	CLEANING SUPPLIES	13.22	3,500	2,249.32		
	110-5224-321	UTILITIES	2,904.07	60,000	21,268.70		
	110-5224-435	ELEVATOR SERVICE AGREEMEN	225.00	5,000	4,250.00		
	110-5241-233	FIREFIGHTERS PENSION CONTR	310,563.24	2,039,021	148,561.36		
	110-5241-312	CLEANING SUPPLIES	101.13	4,500	2,749.33		
	110-5241-316	TOOLS & EQUIPMENT	24.98	3,450	1,796.55		
	110-5241-321	UTILITIES	152.38	8,500	4,117.79		
	110-5241-432	REPAIR OF BUILDINGS	67.74	8,500	5,639.92		
	110-5241-433	REPAIR OF MACHINERY	24.45	15,200	7,410.40		
	110-5241-434	REPAIR OF VEHICLES	1,381.02	35,000	10,840.51		
	110-5241-532	TELEPHONE	192.14	8,360	3,861.56		
	110-5241-562	TRAVEL & TRAINING	690.00	56,845	49,773.58		
	110-5241-814	PRINT/COPY MACH LEASE & MA	30.68	1,200	727.59		
	110-5261-532	TELEPHONE	194.63	2,400	1,046.29		
	110-5310-421	DISPOSAL SERVICES	3,154.15	23,000	2,955.65-	Y	
	110-5310-533	CELLULAR PHONE	57.01	1,000	367.77		
	110-5310-562	TRAVEL & TRAINING	28.34	750	721.66		
	110-5320-313	MEDICAL & SAFETY SUPPLIES	161.00	5,000	3,956.80		
	110-5320-316	TOOLS & EQUIPMENT	25.49	12,500	801.10		
	110-5320-318	VEHICLE PARTS	28.41	25,000	6,255.66		
	110-5320-319	MISCELLANEOUS SUPPLIES	1,047.21	8,000	2,593.77		
	110-5320-321	UTILITIES	100.10	11,000	5,161.09		
	110-5320-326	FUEL	2.05	11,000	16,558.62-	Y	
	110-5320-434	REPAIR OF VEHICLES	454.88	12,000	4,215.96		
	110-5320-440	RENTALS	76.80	6,000	1,904.47-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5320-519	OTHER PROFESSIONAL SERVICE	675.00	5,000	4,325.00		
	110-5381-316	TOOLS & EQUIPMENT	121.12	400	155.38-	Y	
	110-5381-319	MISCELLANEOUS SUPPLIES	28.82	2,000	1,650.75		
	110-5381-321	UTILITIES	2,432.71	49,000	21,864.07		
	110-5381-432	REPAIR OF BUILDINGS	948.31	20,000	10,178.12		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	457.45	6,000	1,550.78		
	110-5381-460	OTHER PROP MAINT SERVICES	334.00	7,000	4,056.20		
	110-5381-532	TELEPHONE	178.72	2,000	934.29		
	110-5511-321	UTILITIES	896.98	23,000	8,880.08		
	110-5511-432	REPAIR OF BUILDINGS	5,865.50	8,000	10,741.83-	Y	
	110-5511-433	REPAIR OF MACHINERY	120.20	6,000	170.80		
	110-5511-533	CELLULAR PHONE	94.05	1,800	1,142.65		
	110-5512-319	MISCELLANEOUS SUPPLIES	703.34	16,000	2,938.14		
	110-5512-433	REPAIR OF MACHINERY	33.90	4,000	563.72		
	110-5512-533	CELLULAR PHONE	66.04	900	438.72		
	110-5512-803	SALES TAX REMITTANCE	187.00	3,000	90.25		
	110-5551-321	UTILITIES	1,825.49	36,000	10,293.88		
	110-5570-319	MISCELLANEOUS SUPPLIES	63.14	2,500	1,363.35		
	110-5570-321	UTILITIES	41.16	5,000	1,493.81		
	110-5570-533	CELLULAR PHONE	56.04	0	391.28-	Y	
	110-5716-819	INTEREST EXPENSE	1,750.00	10,145	6,645.00		
	110-5719-817	2005B REFUNDING BONDS	175,000.00	175,000	0.00		
	110-5912-822	TRANSFER TO LIBRARY FUND	79,814.74	457,772	2,991.57		
	122-4419-100	OTHER MISC GENE*NON-EXPENS	200.00	0	650.00		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	183.20	2,000	500.66		
	122-5653-322	ELECTRICITY (COLES MOULTRI	38.87	500	227.33		
	122-5653-532	TELEPHONE	1.58	3,000	1,031.38		
	122-5653-814	PRINTING/COPY MACH LEASE/M	68.75	1,000	59.49		
	123-5584-833	QUEEN PAGEANT	160.50	500	180.88		
	123-5586-330	FOOD	2,959.36	3,000	40.64		
	123-5586-432	REPAIR OF STRUCTURES	1,178.73	5,000	4,503.73-	Y	
	123-5586-540	ADVERTISING	435.00	3,000	2,565.00		
	123-5586-550	PRINTING & BINDING	1,305.00	2,000	695.00		
	123-5586-831	PARADES	1,050.00	2,000	950.00		
	125-5150-250	WORKERS' COMPENSATION	52,256.00	756,876	398,654.00		
	125-5150-527	SELF INSURED RETENTION/DED	10,405.95	25,434	7,723.76		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	14,732.50	285,000	96,169.76		
	211-5351-321	NATURAL GAS & ELECTRIC	173.65	5,000	3,312.52		
	211-5353-311	OFFICE SUPPLIES	39.34	600	348.09		
	211-5353-312	CLEANING SUPPLIES	72.70	1,000	583.55		
	211-5353-314	CHEMICALS	9,379.71	200,000	71,597.16		
	211-5353-318	VEHICLE PARTS	30.70	1,000	844.38		
	211-5353-321	NATURAL GAS & ELECTRIC	8,092.39	140,000	62,259.49		
	211-5353-378	PLANT MTCE & REPAIR	203.71	10,000	5,126.03		
	211-5353-433	REPAIR OF MACHINERY	275.10	12,500	6,563.59-	Y	
	211-5353-439	OTHER REPAIR & MAINT. SERV	127.32	2,500	2,720.21-	Y	
	211-5353-460	OTHER PROPERTY MAINT. SERV	300.00	35,000	14,710.00		
	211-5353-519	OTHER PROFESSIONAL SERVICE	853.00	12,500	3,074.25		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5353-533	CELLULAR PHONE	36.01	1,700	182.06-		Y
	211-5353-730	IMPROVEMENTS OTHER THAN BL	147,600.00	2,639,000	2,456,981.39		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	161.00	1,500	594.95		
	211-5354-318	VEHICLE PARTS	990.64	5,000	1,154.48-		Y
	211-5354-319	MISCELLANEOUS SUPPLIES	977.03	5,000	1,251.09		
	211-5354-321	NATURAL GAS & ELECTRIC	614.49	21,000	4,955.28		
	211-5354-326	FUEL	2.05	11,000	7,890.04-		Y
	211-5354-374	SERVICE LINE MATERIALS	4,378.62	15,000	6,937.46-		Y
	211-5354-375	LEAK REPAIR MATERIALS	6,654.20	25,000	5,665.79		
	211-5354-376	BACKFILL & SURFACE MATERIA	654.50	15,000	6,465.17-		Y
	211-5354-434	REPAIR OF VEHICLES	454.88	10,000	6,573.59		
	211-5354-440	RENTALS	6.80	3,000	2,091.82-		Y
	211-5354-460	OTHER PROPERTY MAINT. SERV	66.00	12,000	7,892.52		
	211-5354-533	CELL PHONES	54.01	1,000	441.81		
	211-5354-730	IMPROVEMENTS OTHER THAN BL	187.00	50,000	22,140.02-		Y
	211-5355-311	OFFICE SUPPLIES	130.30	4,000	3,449.11		
	211-5355-532	TELEPHONE	37.02	2,000	499.33		
	211-5356-321	NATURAL GAS & ELECTRIC	139.07	1,500	225.94		
	211-5356-533	CELLULAR PHONE	57.01	1,000	367.75		
	211-5356-562	TRAVEL & TRAINING	28.34	200	11.97		
	211-5731-817	DEBT SERVICES	485,000.00	485,000	0.00		
	211-5795-817	INTEREST EXPENSE	9,800.00	9,600	10,000.00-		Y
	212-5342-313	MEDICAL & SAFETY SUPPLIES	161.00	2,000	1,190.93		
	212-5342-318	VEHICLE PARTS	1,170.78	13,000	2,968.83		
	212-5342-319	MISCELLANEOUS SUPPLIES	977.04	4,000	723.47		
	212-5342-321	UTILITIES	49.25	3,000	392.67		
	212-5342-326	FUEL	2.05	11,000	7,890.05-		Y
	212-5342-363	BACKFILL & SURFACE MATERIA	1,252.36	13,000	498.98		
	212-5342-434	REPAIR OF VEHICLES	454.89	12,000	7,737.41		
	212-5342-440	RENTALS	6.80	3,000	78.18		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	66.00	3,000	4,707.49-		Y
	212-5342-533	CELL PHONES	54.02	1,000	441.81		
	212-5343-321	NATURAL GAS & ELECTRIC	1,689.20	46,000	17,159.51		
	212-5343-533	CELLULAR PHONE	106.00	2,000	1,024.90		
	212-5344-321	NATURAL GAS & ELECTRIC	10,473.57	210,000	79,383.31		
	212-5344-366	PLANT MTCE & REPAIR MATERI	285.36	19,000	11,879.18-		Y
	212-5344-433	REPAIR OF MACHINERY	1,348.34	32,000	2,055.82-		Y
	212-5344-439	OTHER REPAIR & MNTCE SERVI	46.32	15,000	7,705.73		
	212-5344-460	OTHER PROPERTY MTCE SERVIC	1,066.00	30,000	12,521.55		
	212-5344-532	TELEPHONE	638.41	5,000	167.70-		Y
	212-5344-533	CELLULAR PHONE	2.03	1,200	477.79		
	212-5344-730	IMPROVEMENTS OTHER THAN BL	56,486.99	694,000	102,815.85		
	212-5345-311	OFFICE SUPPLIES	130.30	4,000	3,449.07		
	212-5345-532	TELEPHONE	37.02	2,000	495.34		
	212-5346-533	CELLULAR PHONE	57.02	1,000	367.65		
	212-5346-562	TRAVEL & TRAINING	28.34	100	71.66		
	212-5719-817	2005A REFUNDING G.O. BONDS	520,000.00	0	520,000.00-		Y
	212-5795-817	INTEREST EXPENSE	39,750.00	186,347	52,808.41		
		TOTAL:	2,298,878.43				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-120	CITY CLERK	335.99
110-150	FINANCIAL ADMINISTRATION	180.31
110-160	LEGAL SERVICES	3,750.00
110-170	COMPUTER INFO SYSTEMS	73.52
110-211	POLICE ADMINISTRATION	298,016.99
110-212	CRIMINAL INVESTIGATION	248.94
110-213	PATROL	49.39
110-223	AUTOMOTIVE SERVICES	3,938.34
110-224	POLICE BUILDINGS	3,142.29
110-241	FIRE PROTECTION ADMIN.	313,227.76
110-261	COMMUNITY DEVELOPMENT	194.63
110-310	PUBLIC WORKS	3,239.50
110-320	STREETS	2,570.94
110-381	CUSTODIAL SERVICES	4,501.13
110-511	PARKS	6,976.73
110-512	LAKE MATTOON	990.28
110-551	SPORTS FACILITIES	1,825.49
110-570	DODGE GROVE CEMETERY	160.34
110-716	DEBT SERVICE	1,750.00
110-719	2005B REFUNDING BONDS	175,000.00
110-912	INTRFND TRNSFRS - LIBRARY	79,814.74

110 TOTAL	GENERAL FUND	899,987.31
122	NON-DEPARTMENTAL	200.00
122-653	HOTEL TAX ADMINISTRATION	292.40

122 TOTAL	HOTEL TAX FUND	492.40
123-584	BAGELFEST	160.50
123-586	LIGHTWORKS	6,928.09

123 TOTAL	FESTIVAL MGMT FUND	7,088.59
125-150	FINANCIAL ADMINISTRATION	62,661.95

125 TOTAL	INSURANCE & TORT JDMNT	62,661.95
130-321	STREETS	14,732.50

130 TOTAL	CAPITAL PROJECT FUND	14,732.50
211-351	RESERVOIRS & WTR SOURCES	173.65
211-353	WATER TREATMENT PLANT	167,009.98
211-354	WATER DISTRIBUTION	15,201.22
211-355	ACCOUNTING & COLLECTION	167.32
211-356	ADMINISTRATIVE & GENERAL	224.42
211-731	DEBT SERVICE	485,000.00
211-795	INTEREST EXPENSE	9,800.00

211 TOTAL	WATER FUND	677,576.59
212-342	SEWER COLLECTION SYSTEM	4,194.19

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
212-343	SEWER LIFT STATIONS	1,795.20
212-344	WASTEWATER TREATMNT PLANT	70,347.02
212-345	ACCOUNTING & COLLECTION	167.32
212-346	ADMINISTRATIVE & GENERAL	85.36
212-719	DEBT SERVICE	520,000.00
212-795	DEBT SERVICE	39,750.00

212 TOTAL	SEWER FUND	636,339.09

	** TOTAL **	2,298,878.43

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON
FUND : 221 HEALTH INSURANCE FUND
DEPARTMENT: 412 HEALTH PLAN ADMIN
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 11/21/2018 THRU 12/04/2018
BUDGET TO USE: CB-CURRENT BUDGET

BANK: EHBK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003493	WAGeworks, INC.	I-1018-TR39409	221 5412-211	HEALTH PLAN A: COBRA 10/18		140062	43.90
						VENDOR 01-003493 TOTALS	43.90
01-003496	AETNA	I-31249307	221 5412-211	HEALTH PLAN A: 12/18 SUPPLEMENTAL P 139978			18,700.45
						VENDOR 01-003496 TOTALS	18,700.45
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	18,744.35
01-003639	AETNA	I-201811272184	221 5413-211	MEDICAL CLAIM: AETNA		000000	57,478.89
01-003639	AETNA	I-201811292213	221 5413-211	MEDICAL CLAIM: AETNA		000000	62,162.30
						VENDOR 01-003639 TOTALS	119,641.19
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	119,641.19
01-003639	AETNA	I-201811272184	221 5414-211	RX CLAIMS : AETNA		000000	13,005.77
01-003639	AETNA	I-201811292213	221 5414-211	RX CLAIMS : AETNA		000000	11,604.27
						VENDOR 01-003639 TOTALS	24,610.04
						DEPARTMENT 414 RX CLAIMS TOTAL:	24,610.04
01-002761	OPTUM	I-10199016137	221 5418-212	SECTION 125 B: FSA OCTOBER		140061	150.00
						VENDOR 01-002761 TOTALS	150.00
						DEPARTMENT 418 SECTION 125 PLAN TOTAL:	150.00
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	163,145.58
						REPORT GRAND TOTAL:	163,145.58

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	221-5412-211	HEALTH PLAN ADMINISTRATION	18,744.35	611,509	246,798.27		
	221-5413-211	MEDICAL CLAIMS	119,641.19	2,849,841	1,458,042.98		
	221-5414-211	RX CLAIMS	24,610.04	813,176	387,174.45		
	221-5418-212	SECTION 125 BENEFIT PLAN A	150.00	2,250	1,200.00		
		TOTAL:	163,145.58				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	18,744.35
221-413	MEDICAL CLAIMS	119,641.19
221-414	RX CLAIMS	24,610.04
221-418	SECTION 125 PLAN	150.00

221 TOTAL	HEALTH INSURANCE FUND	163,145.58

	** TOTAL **	163,145.58

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201811272147	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	000000	1,308.13
						VENDOR 01-000276 TOTALS	1,308.13
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,308.13
01-000276	DELTA DENTAL-ASC	I-201811202109	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	1,647.00
01-000276	DELTA DENTAL-ASC	I-201811272147	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	551.80
						VENDOR 01-000276 TOTALS	2,198.80
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	2,198.80
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	3,506.93
						REPORT GRAND TOTAL:	3,506.93

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	221-5412-211	HEALTH PLAN ADMINISTRATION	1,308.13	611,509	246,798.27		
	221-5415-211	DENTAL CLAIMS	2,198.80	102,212	49,590.78		
		TOTAL:	3,506.93				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,308.13
221-415	DENTAL CLAIMS	2,198.80
221 TOTAL	HEALTH INSURANCE FUND	3,506.93
	** TOTAL **	3,506.93

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/21/2018 THRU 12/04/2018

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201811212117	121 5326-321	NATURAL GAS &	208 N 19TH	000000	1,247.01
						VENDOR 01-001070 TOTALS	1,247.01
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	9TH & CHARLESTON	140064	8.47
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	19TH & RICHMOND	140064	7.04
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	7TH & CHARLESTON	140064	6.52
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	14TH & CHARLESTON	140064	6.33
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	LOGAN & CHARLESTON	140064	6.37
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	15TH & CHARLESTON	140064	6.81
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	18TH & MARSHALL	140064	10.51
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	18TH & CHARLESTON	140064	6.18
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	19TH & WESTERN	140064	53.05
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	6TH & CHARLESTON	140064	7.57
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	CHARLESTON & SWORDS	140064	8.99
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	B'DWAY & CHARLESTON	140064	145.36
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	19TH & CHARLESTON	140064	6.18
01-002194	IL POWER MARKETING DBA I-1461318111*		121 5326-321	NATURAL GAS &	CHARLESTON & CRESTVI	140064	9.46
						VENDOR 01-002194 TOTALS	288.84
01-008600	COLES MOULTRIE ELECTRI I-201811272162		121 5326-321	NATURAL GAS &	GOLDEN OAK	000000	19.90
01-008600	COLES MOULTRIE ELECTRI I-201811272163		121 5326-321	NATURAL GAS &	COLES CENTRE PKWY	000000	182.05
01-008600	COLES MOULTRIE ELECTRI I-201811272164		121 5326-321	NATURAL GAS &	PIATT & RT 316	000000	21.30
01-008600	COLES MOULTRIE ELECTRI I-201811272165		121 5326-321	NATURAL GAS &	3020 LAKELAND BLVD	000000	12.50
01-008600	COLES MOULTRIE ELECTRI I-201811272166		121 5326-321	NATURAL GAS &	LAKELAND INN ENTRANC	000000	12.75
01-008600	COLES MOULTRIE ELECTRI I-201811272167		121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	000000	22.93
01-008600	COLES MOULTRIE ELECTRI I-201811272168		121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	000000	22.93
01-008600	COLES MOULTRIE ELECTRI I-201811272169		121 5326-321	NATURAL GAS &	OLD STATE VILLAGE	000000	14.50
01-008600	COLES MOULTRIE ELECTRI I-201811272170		121 5326-321	NATURAL GAS &	SOUTH 9TH ST	000000	14.60
01-008600	COLES MOULTRIE ELECTRI I-201811272171		121 5326-321	NATURAL GAS &	SUNRISE APTS	000000	14.60
01-008600	COLES MOULTRIE ELECTRI I-201811272172		121 5326-321	NATURAL GAS &	RT 16,HURST, LERNA, M	000000	94.66
01-008600	COLES MOULTRIE ELECTRI I-201811272173		121 5326-321	NATURAL GAS &	RT 16 & LERNA RD	000000	122.68
01-008600	COLES MOULTRIE ELECTRI I-201811272174		121 5326-321	NATURAL GAS &	S RT 45 & OLD STATE	000000	87.34
01-008600	COLES MOULTRIE ELECTRI I-201811272175		121 5326-321	NATURAL GAS &	S RT 45 & PARADISE R	000000	57.32
						VENDOR 01-008600 TOTALS	700.06

DEPARTMENT 326 STREET LIGHTING TOTAL: 2,235.91

VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL: 2,235.91

REPORT GRAND TOTAL: 2,235.91

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	121-5326-321	NATURAL GAS & ELECTRIC	2,235.91	155,000	59,022.52		
		TOTAL:	2,235.91				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-326	STREET LIGHTING	2,235.91

121 TOTAL	MOTOR FUEL TAX FUND	2,235.91

	** TOTAL **	2,235.91

NO ERRORS

ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
11-21900-04	TALBERT, BRADLEY E	11/21/18	FINAL BILL	139961	25.52CR	100	44897	60.00CR	
17-13200-05	DUKEMAN, JAMES M	11/21/18	FINAL BILL	139962	47.81CR	100	44693	60.00CR	

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	---DATE---	---TYPE---	-CK #-	---AMOUNT---	CODE	-RECEIPT--	---AMOUNT---	---MESSAGE---
22-01700-03	SIMMER, CORY G	11/29/18	FINAL BILL	139979	3.59CR	100	42869	60.00CR	
22-07500-11	BURRITT JR, THOMAS R	11/29/18	FINAL BILL	139980	52.16CR	100	41729	60.00CR	
25-09600-03	HENSON, PHILLIP B	11/29/18	FINAL BILL	139981	46.54CR	100	43676	60.00CR	
26-10100-08	NUNAMAKER, CAROLYN J	11/29/18	FINAL BILL	139982	42.39CR	100	44829	60.00CR	
26-15900-03	SWEARINGEN, GENE	11/29/18	FINAL BILL	139983	49.27CR	100	44491	60.00CR	
26-17200-03	COBLE, ELIZABETH I	11/29/18	FINAL BILL	139984	42.99CR	100	43551	60.00CR	

NEW BUSINESS:

City of Mattoon Council Decision Request

MEETING DATE:	12/04/2018	CDR NO:	2018-1885
SUBJECT:	Public Works Advisory Board Re-Appointments		
SUBMITTAL DATE:	10/12/18		
SUBMITTED BY:	Susan O'Brien, City Clerk		
APPROVED FOR COUNCIL AGENDA:	Kyle Gill, City Administrator	<u>11/29/18</u>	Date
EXHIBITS (If applicable):	N/A		

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$0.00	\$0.00	\$0.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to ratify the Public Works Advisory Board re-appointments of Terry Brotherton, Bill Standerfer, and David Stapleton with terms to expire 12/31/2020.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Public Works Advisory Board has eleven members – appointed by the Mayor and confirmed by the Council. §33.076 Mayor Gover has confirmed the willingness to serve by the three appointees for the three-year terms.

Upon approval by the Council the members are as follows:

Terry Brotherton	12/31/2021
TBA	12/31/2021 – Dean Coleman resigned due to moving PA
Bill Standerfer	12/31/2021
David Stapleton	12/31/2021
Carolyn Cloyd	12/31/2020
Dan Lawrence	12/31/2020
John Covington	12/31/2020
Jeff Collings	12/31/2019
Mark Cox	12/31/2019
Kirk Miller	12/31/2019
Cheryl Sweet	12/31/2019
Commissioner Dave Cox	***

**City of Mattoon
Council Decision Request**

MEETING DATE: 12/04/18 CDR NO: 2018-1886

SUBJECT: Waste Water Treatment Plant Disinfection Study

SUBMITTAL DATE: 11/19/18

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR	Kyle Gill,	11/29/18
COUNCIL AGENDA:	City Administrator	Date

EXHIBITS (If applicable): Clark-Dietz Fee Proposal

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$46,490.00	BUDGETED: \$60,000.00	REQUIRED: \$0

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the fee proposal in the amount of \$46,490.00 from Clark-Dietz to complete a cost study of disinfection options at the Waste Water Treatment Plant.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

We are not currently required to disinfect the water leaving the Waste Water Treatment Plant. That rule is changing.

The purpose of this study is to prepare cost comparisons for our disinfection process options. Our primary options are; the addition of Chlorine Base Chemical Compounds, or to disable bacteria with Ultra Violet Light. Considerations include; initial construction costs, operation and maintenance costs, and long-term regulation compliance.

The proposal from Clark-Dietz is \$46,490. My estimate was \$59,000. The report is required to include sufficient capacity and dosage rate detail for the start of design work as part of the next engineering phase.



November 16, 2018

Mr. Dean Barber
Public Works Director
City of Mattoon
208 N. 19th Street
Mattoon, IL 61938

Re: RFP Response
WWTP Disinfection System Study

Dear Mr. Barber:

On behalf of Clark Dietz, I want to thank you for the opportunity to respond to your request for proposal for a WWTP Effluent Disinfection Study. We are pleased to have another opportunity to work again with you and the wastewater plant staff. We feel that Clark Dietz brings several advantages to the City that will allow us to provide a high-quality work product at a minimal cost to the City, namely:

1. Our previous experience at Mattoon's WWTP allows us to hit the ground running with existing plans, which will save the City the time and money required to create the "base drawings". Further, our project management, engineering, and design staff are familiar with the plant for the work that we did with the City in the early 2000s through the most recent successful bar screen project that we did with the City in 2017 that came in under budget for both the design and construction.
2. We have considerable experience with both UV disinfection systems as well as liquid and gaseous chlorination systems at wastewater plants and therefore we can provide a focused and efficient review of your treatment options.

This letter proposal summarizes our understanding, project approach and scope, our team, and our proposed schedule. The breakdown of our fee estimate by task and personnel is attached. Based on our previous work with you, we are not providing a "full" proposal including our qualifications. If, however, you would like references or additional information please let me know and I will forward those to you.

Project Understanding

The City of Mattoon owns and operates a wastewater treatment plant (WWTP), which discharges to Kickapoo Creek under NPDES Permit No. IL0029831. The plant has design average and peak flow rates of 5.5 mgd and 14.0 mgd, respectively with dry weather flows of approximately 2.5 mgd. Though historically Mattoon had a disinfection requirement on their effluent, this requirement was suspended over 15 years ago. Consequently, the chlorine contact tanks were demolished and there is now no tankage available for either chlorine contact time or UV lamp placement.

The City would like to have an engineering study performed that reviews their disinfection options: UV disinfection and chemical disinfection using chlorine. The analysis should be through a framework that develops a strong case for any proposed improvement to ensure that project costs, operational and maintenance costs, safety, and other advantages and disadvantages are all considered.



The City would like this study performed between January and May 2019. This timeframe includes meetings, any required field surveys, and deliverable preparation. Clark Dietz has the staff and management availability to complete the scope described herein within the timeframe required by the City.

Project Approach

Clark Dietz's approach to performing the disinfection study described above will address the needs and capabilities of Mattoon and the requirements of Title 35 Subpart J, which are the Illinois Standards for disinfection system selection and design. In addition to looking at advantages and disadvantage of the various treatment options, we will also gather sufficient data to develop the design criteria needed to perform the design work for the disinfection system that is ultimately chosen. The following is a detailed breakout of the scope.

- **Project Administration.** This includes project initiation as well as the preparation of invoices and monthly status reports for the City.
- **Kickoff Meeting.** Clark Dietz will meet with City staff to finalize project requirements, discuss information that is needed, and determine preferences.
- **Field Surveys and Data Collection.** The recommended data for performing this analysis and determining design criteria are described below.
 - UVT - UV disinfection systems are primarily based around the effluent's UVT (ultraviolet transmissivity). This parameter is key as it is used as the design criteria for the number/output of lamps required to achieve disinfection goals. In collection system's such as Mattoon's, which are influenced by combined sewers, the UVT properties of the effluent likely change depending on season and flow rate as UVT is impacted by the breakdown of leaf matter in the system. For this reason, we recommend installing a UVT meter early in the feasibility study and operate it for at least several months collected data several times an hour so that UVT ranges can be determined. In lieu of purchasing a UVT data analyzer/logger, we can assist the City with renting a unit and installing it. Rental of these units is typically around \$600/month. Purchase is around \$8,500.
 - Collimated beam testing – This is another test that allows UV manufacturers to determine the design criteria for a new UV system. Generally, only one collimated beam test is required for a design effort. These tests are generally performed by UV system manufacturers.
 - Effluent *E.coli*/fecal coliform testing – Existing data is required to quantify the concentration of *E.coli* and fecal coliform in the effluent.
 - Three years of MRO data and typical effluent parameters including: pH, TSS, flow, and temperature. These are parameters necessary for determining design criteria for either a UV or chlorine disinfection system.
 - Twelve months of power bills and chemical vendor information will be required for evaluating lifecycle costs.
 - Existing power availability at the plant and in the vicinity of the new disinfection system will be reviewed.
 - The existing hydraulic profile will be reviewed.
- **Deliverable.** The City of Mattoon would like a focused report on disinfection options available at the Wastewater Plant, the capital and lifecycle costs associated with these options, advantages, disadvantages, and an engineering recommendation. This report will also include the design criteria necessary for preparing construction plans, specifications, and permitting for the recommended disinfection system. The following tasks will be performed to prepare these deliverables.
 - Analysis of the water quality, power, and hydraulic profile to get preliminary system sizing will be performed.
 - Preliminary UV system design criteria will be created to request budgetary proposals will be requested from at least three UV system vendors.
 - Preliminary chlorination/dechlorination system design criteria will be created to request budgetary proposals for chemical storage tanks and pumps. A preliminary layout and electrical and HVAC requirements for a chemical storage building will be prepared for cost estimating purposes.



- Vendor information will be tabulated into overall project capital and life cycle cost estimates.
- Prior to finalization, preliminary UVT assumptions will be compared to actual UVT data collected to determine whether modifications need to be made to UVT system sizing.
- A report summarizing the data analysis, vendor information, costs, recommendations, and design criteria will be prepared.
- Clark Dietz will meet with the City to discuss the report.

The total not-to-exceed fee for this scope is \$46,490. A breakdown of the hours and fee associated with each of these scope items is attached.

Project Schedule

We understand that the City expects that their disinfection exemption will be discontinued as part of the upcoming NPDES permit. Clark Dietz assumes that the City has asked for a compliance schedule to meet whatever disinfection requirements are added to the permit language. Compliance schedules such as these typically provide 24- to 36-month period between the date that the permit is issued until compliance with a new limit is required. Due to design and construction schedules, it is prudent that the City make a determination of the disinfection type and have an opinion of probable construction costs for budgeting purposes.

Given the City's request to have this study complete by June 2019, the following schedule is proposed.

November 2018	Proposal Submitted
December 2018	Consultant Selected and Agreement Finalized
January 2019	Kickoff meeting and UVT Analyzer/Collimated Beam Test Discussion Coordinate City Rental of UVT Analyzer, supplemental sampling Assist City Install UVT Analyzer Collect and Tabulate Requested Data
February 2019	Prepare Preliminary Design Criteria Prepare Preliminary Chlorine Contact Tank and Storage Building Layout Prepare UV Channel and Channel Profile Layout
March 2019	Send preliminary design criteria and layouts to vendors for cost estimates.
April 2019	Update preliminary layouts, as required. Evaluate power, HVAC, and structural design requirements and feasibility. Prepare preliminary capital and lifecycle costs. Discuss preliminary findings, costs, layouts with the City.
May 2019	Finalize study findings in a brief feasibility study that includes design criteria, layouts, costs, and vendor proposals.
June 2019	Submit feasibility study to the City.

Assumptions

We made the following assumptions in the preparation of this proposal and fee estimate.

- Clark Dietz will recommend a UVT meter rental, coordinate its delivery, assist in installation and troubleshooting; however the meter rental cost will be paid directly by the City of Mattoon.
- Clark Dietz will recommend a collimated beam testing lab and coordinate with plant staff for sample collection and shipping; however laboratory costs will be paid directly by the City of Mattoon.
- Other water quality data (pH and effluent *E.coli*, fecal coliform, and standard MRO data) will be available from Mattoon.
- Structural requirements will be discussed in our report, however no geotechnical work will be coordinated or analyzed as part of the feasibility study.
- The use of peracetic acid (PAA) is not being considered. We understand that IEPA will put a 0.013 mg/l discharge criteria on PAA residual if it is used as the disinfectant and that this concentration is difficult to

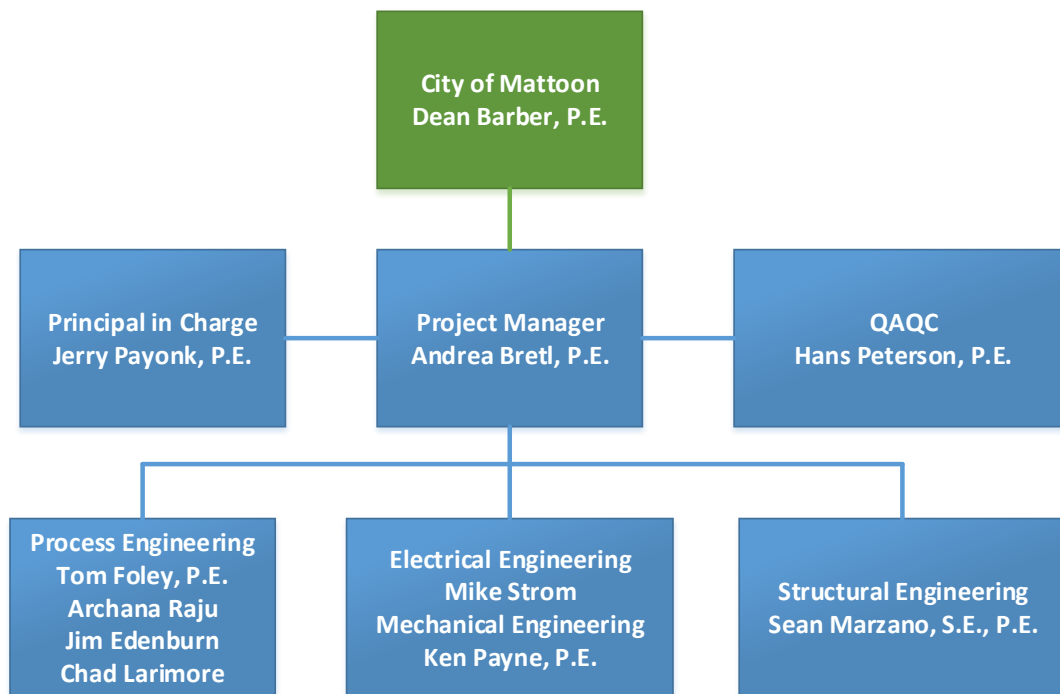


achieve also that PAA vendors have not meet chronic toxicity testing requirements and therefore this chemical is currently difficult or impossible to get permitted.

- The use of chlorine gas is not being considered. Since shortly after 2001, new chlorine gas facilities are no longer being considered by regulators.

Project Team

Our team is comprised of engineers and technicians who have a wide variety of experience at wastewater treatment plants in general and large equipment additions such as disinfection equipment, in particular. The following is the organization chart that shows the team for this project.



We appreciate this opportunity and look forward to working with you on this project.

Sincerely,

Clark Dietz, Inc.

Andrea W. Bretl, P.E.
Project Manager

Disinfection System Feasibility Study
City of Mattoon
Fee Estimate - Not to Exceed
November 16, 2018

	HJP	AWB	SMM	KRP	JLE	MLS	AR	CWL		
	QAQC	Project Manager	Structural Engineer	HVAC QAQC	Design Manager	Electrical Designer	Project Engineer	Engr/ Tech	Expenses	Task Total
	P-7	P-5	P-5	P-5	T-5	T-5	P-2	T-4		
Project Administration										\$1,190
Project Initiation		1								\$170
Invoicing and Monthly Status Reports		6								\$1,020
Kickoff Meeting										\$2,210
Prepare for and attend a kickoff meeting		6					6		\$60	\$1,800
Prepare and Distribute Meeting Minutes		1					2			\$410
Field Surveys and Data Collection										\$4,810
Coordinate with UVT Rental Facilities		1					4			\$650
Assist Mattoon installing UVT meter		1						8	\$60	\$1,310
Assist Mattoon with troubleshooting or meter return, as needed		1						8	\$60	\$1,310
Coordinate collimated beam testing		1					2			\$410
Tabulate: data from plant including effluent pH, effluent E.coli and fecal coliform, MRO data, and power		1					8			\$1,130
Deliverable										\$38,280
Data analysis: UVT design criteria, collimated beam results, existing MRO and flow data review		1					16			\$2,090
Review hydraulic profile and the available head for the proposed options.		1			1		4			\$795
Review power costs and cost trends.							2			\$240
Determine preliminary chlorination/dechlorination system design criteria. Determine building requirements. Prepare conceptual building layout.		2	4	8	8	8	8	16		\$7,820
Determine preliminary UV system design criteria. Determine requirements for canopy and building options. Prepare a conceptual layout.		2	4		8	8	8	16		\$6,460
Coordinate with chemical vendors to obtain costs and cost projections for liquid chlorine and sodium bisulfate							4			\$480
Request budgetary proposals from at least 3 UV system vendors based on preliminary UVT assumptions and answer vendor questions.		1					8			\$1,130
Request budgetary proposals from chemical storage tank and metering pump vendors and answer vendor questions.							4			\$480

Disinfection System Feasibility Study
City of Mattoon
Fee Estimate - Not to Exceed
November 16, 2018

	HJP	AWB	SMM	KRP	JLE	MLS	AR	CWL		
	QAQC	Project Manager	Structural Engineer	HVAC QAQC	Design Manager	Electrical Designer	Project Engineer	Engr/ Tech	Expenses	Task Total
	P-7	P-5	P-5	P-5	T-5	T-5	P-2	T-4		
Review power availability, determine general power upgrade requirements, prepare electrical costs.					1	32			\$60	\$4,845
Review mechanical system requirements for the options and prepare mechanical costs.				8	1					\$1,505
Review structural requirements for the options and prepare structural costs.			8		1					\$1,505
Meet with the City to discuss layouts, equipment options, and costs.		6					6		\$60	\$1,800
Prepare Feasibility report including capital and life cycle costs.		8			2		32			\$5,490
Report QAQC	8									\$1,600
Meet with the City to discuss the report and make updates, as necessary.		6					8		\$60	\$2,040
TOTAL HOURS	8	46	16	16	22	48	122	48		
RATE/HR - CDI	\$200	\$170	\$170	\$170	\$145	\$145	\$120	\$135		
TOTAL COST	\$1,600	\$7,820	\$2,720	\$2,720	\$3,190	\$6,960	\$14,640	\$6,480	\$360	\$46,490

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2018-5411

**AN ORDINANCE ESTABLISHING THE COLES COUNTY ENTERPRISE ZONE
CITY OF MATTOON
-ENTERPRISE ZONE DESIGNATION-
-PROPERTY TAX ABATEMENT-**

WHEREAS, the Illinois General Assembly passed Senate Bill 3616 as amended on May 31, 2012, and, which was signed into law by the Governor on August 7, 2012, thereby amending the Illinois Enterprise Zone Act (20 ILCS 655/1 et. seq.), hereafter referred to as “the Act,” under the provisions of Public Act 97-905; and,

WHEREAS, the Illinois General Assembly also passed Senate Bill 20 as amended on May 31, 2013, and, which was signed into law by the Governor on July 25, 2013, as Public Act 98-109, portions of which clarified Enterprise Zone related legislation contained in Public Act 97-905 and the Act; and,

WHEREAS, the Act provides for a new Illinois Enterprise Zone designation application process administered by the Illinois Department of Commerce and Economic Opportunity (hereafter referred to as “the Department”) subject to the approval and concurrence of the State Enterprise Zone Board, hereafter referred to as “the Board;” and,

WHEREAS, once approved by the Board, the Enterprise Zone designation will be in effect for 15 years beginning on the date as certified by the Department, subject to review by the Board after the 13th year of existence for another ten-year designation beginning on the expiration date of the Zone; and,

WHEREAS, a Public Hearing was held at Coles Together on November 7, 2018 on the subject of new Enterprise Zone designation, hereafter known as “the Zone,” notice of which was duly advertised in Mattoon Journal Gazette-Times Courier on Monday, October 29, 2018; and,

WHEREAS, Enterprise Zones provide state and local incentives used to promote the economic growth of the area, to reduce unemployment, and to encourage expansion, rehabilitation, and new construction of structures within the Enterprise Zone; and,

WHEREAS, the County Board of Coles County, the City Council of the City of Charleston, the City Council of the City of Mattoon, and the City Council of the City of Oakland, also referred to as the Designating Units of Government, have determined and concur that it is desirable and necessary for the region to apply for a new Enterprise Zone designation for the long term benefit and economic viability of the region; and,

WHEREAS, the Designating Units of Government find and concur that the region meets the qualifications established in Section 4 of the Act; and,

WHEREAS, the Designating Units of Government find that the Enterprise Zone as described in Addendum “A” is contiguous as defined in the Act; and,

WHEREAS, the Designating Units of Government find that the Enterprise Zone as described in Addendum “A” shall comprise no more than 15 square miles of land, exclusive of waterways and lakes, as allowed by the Act; and,

WHEREAS, certain parts of the Enterprise Zone lie within the boundaries of the **CITY OF MATTOON**; and,

WHEREAS, the City Council of the **CITY OF MATTOON** desires to designate an area within its jurisdiction as an Enterprise Zone as outlined in the attached Addendum “A,” subject to the certification of the Zone by the Department in accordance with the Act; and,

WHEREAS, the name of the Enterprise Zone shall be the Coles County Enterprise Zone.

NOW, BE IT THEREFORE ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS:

Section 1 – TERM. The term of the Zone will be for 15 years commencing on the date as certified by the Department, or until such time as the Zone has expired, been decertified by the Department or repealed by the General Assembly or by ordinance of the participating governmental entities, whichever is sooner. After the 13th year, the zone is subject to review by the State Enterprise Zone Board for an additional 10-year designation beginning on the expiration date of the Coles County Enterprise Zone. During the review process, the State Enterprise Zone Board shall consider the costs incurred by the State and units of local government as a result of tax benefits received by the enterprise zone before granting the extension. Upon approval of the State Enterprise Zone Board, the Zone may further be in effect for an additional 10 years.

Section 2 – PROPERTY TAX ABATEMENT. That commencing on or after the Zone’s Certification date by the Department, taxes on real property levied by the **CITY OF MATTOON** shall be abated on property located within the boundary of the Enterprise Zone, as certified by the Department, and upon which new improvements have been constructed as described below. In no event shall any abatement of taxes on any parcel exceed the amount attributable to the construction of the improvements or the renovation or rehabilitation of existing improvements on such parcel. Land value increases as a result of the development are also included in said abatement.

A) **DEFINITIONS**

1) “Project Application” as defined herein is the written application for Coles County Enterprise Zone benefits for job development and capital investment projects. The application must be completed by the company seeking benefits (or the company’s designated representative) and submitted to the Coles County Enterprise Zone Administrator prior to the initiation of construction for said project. The Application provides information necessary for the Administrator to verify eligibility for Enterprise Zone benefits including, but not limited to, Property Tax Abatement and Sales Tax Exemption for Building Materials in conjunction with the Illinois Department of Revenue processes and procedures in effect at the time of the Application.

2) “Memorandum of Understanding” or “MOU” as defined herein is the written agreement between the Coles County Enterprise Zone

Administrator, on behalf of the Taxing Bodies participating in the Coles County Enterprise Zone property tax abatement program, and the Applicant receiving tax abatement. The MOU defines the terms and conditions by which abatement of real estate property tax is authorized.

- 3) “Industrial/Manufacturing Projects” as defined herein, are enterprises where the manufacturing or assembling of goods takes place.
 - 4) “Logistic(s)/Distribution Center Projects” as defined herein, are warehousing and distribution enterprises that are engaged in the storage and/or packaging of goods and/or information and the transfer or transportation of products from a point of origin to a point of consumption. Data Centers supporting Information Storage and Distribution are included in this category.
 - 5) “Retail/Service/Commercial Projects” as described herein, are enterprises in the business of selling products or services to the general public or wholesale customers as well as restaurants, hotels/motels, assisted living, and related concerns, and enterprises that are research oriented and/or provide professional services such as accounting, engineering, architecture, finance, law and telemarketing companies.
 - 6) Exclusions - Retail/Service/Commercial Companies engaged in the following categories of business below shall be ineligible for any property tax abatement as provided herein:
 - a) self-storage (mini warehouse facilities)
 - b) cash-advance, pay day loan, and title loan stores
 - c) adult entertainment venues including adult bookstores
 - d) apartments
 - e) solar energy systems, and wind towers and turbines
 - f) auto salvage yard
 - g) commercial feed lots
 - h) hides, skins, and raw furs processing
 - i) junk yards
 - j) landfills
 - k) refuse incinerators
 - l) slaughter houses, meat packing, processing plant, stockyards
 - 7) Additional Exclusions – All residential projects shall be ineligible for any benefits herein established in the Coles Enterprise Zone including sales tax exemption on building materials.
- B) Project Application Approval – No project shall be granted property tax abatement until or unless a Project Application has been submitted to the Administrator of the Coles County Enterprise Zone, to insure eligibility and qualifying criteria have been met.

Enterprise Zone Property Tax Abatement will not be granted if a project has begun construction prior to receiving approval of an Abatement request from the Administrator.

Applicants requesting Building Materials Exemption Certificates (BMEC) from the Administrator and the Illinois Department of Revenue will not receive benefits for materials purchased prior to the issuance of a BMEC by the Illinois Department of Revenue.

C) That commencing on or after the Zone’s Certification date by the Department, taxes on land and real property levied by the **CITY OF MATTOON** shall be abated on property located within the Zone and upon which qualified new improvements have been constructed according to the following schedule:

- | | | |
|-----|--|------|
| 1) | For taxes levied in the first year of abatement: | 100% |
| 2) | For taxes levied in the second year of abatement: | 100% |
| 3) | For taxes levied in the third year of abatement: | 100% |
| 4) | For taxes levied in the fourth year of abatement: | 100% |
| 5) | For taxes levied in the fifth year of abatement: | 100% |
| 6) | For taxes levied in the sixth year of abatement: | 100% |
| 7) | For taxes levied in the seventh year of abatement: | 100% |
| 8) | For taxes levied in the eighth year of abatement: | 100% |
| 9) | For taxes levied in the ninth year of abatement: | 100% |
| 10) | For taxes levied in the tenth year of abatement: | 100% |

Said abatements shall be for ten (10) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said qualifying improvements have been made.

Abatements shall be made on the new tax increment created by said improvements according to the aforementioned schedule. Abatements for a specific project will cease after the tenth year, or upon expiration, termination or decertification of the Coles County Enterprise Zone, whichever is sooner.

D) The above property tax abatements shall be applicable for eligible **INDUSTRIAL, MANUFACTURING AND LOGISTICS/DISTRIBUTION CENTER PROJECTS** for increases in land values and improvements to real property upon which new construction, improvements, renovation or rehabilitation has been completed after the Zone’s Certification date by the Department, and before the expiration, termination or decertification of the Coles County Enterprise Zone, whichever is sooner. Abatement shall only apply to the incremental increase in taxes assessed as a result of the project and its related improvements. Further, if a building permit is required, its issuance is also a condition of abatement approval.

Questions as to the eligibility of a project and resulting improvements will be decided by the Coles County Enterprise Zone Administrator, with advice and consent of the local Enterprise Zone Advisory Board.

E) That, with the adoption of this Ordinance, taxes on land and real property levied by the **CITY OF MATTOON** shall be abated on **RETAIL/SERVICE/COMMERCIAL** property developments located within the Zone with the exception of those projects outlined in SECTION “2.A.6.” above, and upon which new improvements have been constructed according to the following schedule:

- | | | |
|----|---|------|
| 1) | For taxes levied in the first year of abatement: | 100% |
| 2) | For taxes levied in the second year of abatement: | 75% |
| 3) | For taxes levied in the third year of abatement: | 50% |

Said abatements shall be for three (3) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said improvements have been made. Abatements shall be made on the new

tax increment created by said improvements according to the aforementioned schedule. Abatement for a specific project will cease after the third year or upon expiration, termination or decertification of the Coles County Enterprise Zone, whichever is sooner.

- F) The above property tax abatements shall be applicable for eligible retail, service, and commercial projects involving real property upon which construction, improvements, renovation or rehabilitation has been completed after the Zone's Certification date by the Department, and prior to the expiration, termination or decertification of the Coles County Enterprise Zone. Further, if a building permit is required then its issuance is also a condition of abatement approval.

Questions as to the eligibility of a project will be decided by the Enterprise Zone Administrator, with advice and consent of the Enterprise Zone Advisory Board.

- G) Regulatory and Legal Compliance. The Companies receiving Coles County Enterprise Zone property tax abatement shall comply with all federal, state and local environmental laws and regulations. Failure to comply shall be determined by the Taxing Bodies and shall not require formal action or findings by any governmental agency or court.
- H) Entities meeting abatement qualification criteria outlined above must enter into a Memorandum of Understanding with the Coles County Enterprise Zone through its Enterprise Zone Administrator, outlining projected job creation and/or job retention numbers and capital investment for the eligible projects as defined in Section 2.A above. Said Administrator is hereby authorized to enter in to such agreements on behalf of the Coles County Enterprise Zone.

- 1) Entities receiving property tax abatement for eligible projects must agree to maintain a minimum of 75% of the employment levels at that location as described in the Memorandum of Understanding for the term of abatement. At the discretion of the Coles County Enterprise Zone Administrator, with the advice and consent of the local Enterprise Zone Advisory Board, failure to maintain a minimum of 75% of the employment levels during the agreement period may result in the immediate termination of remaining abatement and/or the pro-rata repayment of previously abated real property taxes to the applicable taxing districts.
- 2) The Administrator of the Coles County Enterprise Zone will annually monitor the performance of the eligible recipients of property tax abatement in order to ensure that job and investment projections outlined in the Memorandum of Understanding are being met.
- 3) The Coles County Enterprise Zone Administrator will also inform the entity of required State of Illinois reporting requirements. Failure to report Enterprise Zone benefits as required by the Illinois Department of Revenue, and/or other State agencies, as may be dictated by State statute, may result in termination of all locally designated Coles County Enterprise Zone benefits.
- 4) The Administrator of the Coles County Enterprise Zone, with advice and consent of the local Enterprise Zone Advisory Board, may elect to waive enforcement of any performance measures outlined in the Memorandum of Understanding based

on a finding that the waiver is necessary to avert an imminent, demonstrable, and material hardship to the entity that may result in such entity's insolvency or discharge of workers.

Section 3 – BUILDING PERMIT FEE WAIVER. The **CITY OF MATTOON** will waive the normal amount charged for any and all fees or building permits necessary for rehabilitation, expansion or new construction associated with **INDUSTRIAL, MANUFACTURING AND LOGISTICS/ DISTRIBUTION CENTER PROJECTS**, as defined herein, within the Coles County Enterprise Zone. The provision of this incentive shall not be construed to provide for the elimination of any permit.

RETAIL/SERVICE/COMMERCIAL PROJECTS, as defined herein, are not eligible for this waiver of building permit fees.

Section 4 – BENEFIT ENTITLEMENT. Upon the effective date of this ordinance, all incentives and benefits previously offered and in effect in the Coles County Enterprise Zone granted before the termination of the original Coles County Enterprise Zone, shall continue as originally implemented for the term of the new Coles County Enterprise Zone, subject to approval and certification of said Zone by the Department, for the following groups:

- A) Business enterprises which are receiving benefits or incentives in the Coles County Enterprise Zone on the effective date of this designating resolution;
- B) Business enterprises or expansions which are proposed or under development on the effective date of this designating resolution:
 - 1) If the business enterprise demonstrates that the proposed business enterprise or expansion has committed to locating or expanding in the zone; or
 - 2) Substantial or binding financial obligations have been made; and such commitments have been made in reasonable reliance on the benefits and programs which would have previously been available because of the Enterprise Zone.

Section 5 – NO ASSIGNMENT OR TRANSFER. Coles County Enterprise Zone property tax abatement shall be specifically granted to the Applicant and may not be re-assigned or transferred without a Written Notice of Transfer Request being submitted to the Coles County Enterprise Zone Administrator. In the event that the Applicant desires to transfer or assign any or all of its ownership of the subject property where the business located thereon, the transferee shall submit correspondence to the Coles County Enterprise Zone Administrator requesting transfer of the abatement to the new owner for the time remaining on the abatement.

The Coles County Enterprise Zone Administrator, with the advice and consent of the local Enterprise Zone Advisory Board, shall review the taxpayer's request to transfer said abatement, and determine the taxpayer's eligibility for such transfer, subject to the terms and conditions of Section 2 above as well as compliance with the Act. The Coles County Enterprise Zone Administrator shall notify the affected taxing bodies that such a request has been made and the action taken by the Administrator to address the transfer request.

Section 6 – ADMINISTRATION. By agreement of the joint applicants of the County of Coles, the City of Charleston, the City of Mattoon and the City of Oakland, the Administrator of the Coles County Enterprise Zone will be the President of Coles Together or other qualified party as determined from time to time by completing a Request For Qualifications process conducted by the Enterprise Zone Advisory Board in accordance with the Illinois Enterprise Zone Act and Regulations. Administration of the Zone will be carried out as described in the Enterprise Zone

Intergovernmental Agreement between the County of Coles, the City of Charleston, the City of Mattoon and the City of Oakland.

Section 7 – ADMINISTRATION FEES. Applicant Fees - As allowed by the Act, the Administrator of the Coles County Enterprise Zone is hereby authorized to collect a Zone Administration Fee from the Applicant for the issuance of Building Material Exemption Certificates in order to offset the management and operational costs associated with the Administration of the Zone. Said fee shall be equal to .5 percent (1/2%) of the documented cost of building materials for each project up to a maximum of \$50,000 per project (20 ILCS 655/8.2c). The Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, may also elect to collect a processing fee for related Enterprise Zone activities such as boundary amendment applications, technical correction applications, and/or other applications resulting in an amendment to the Zone or Zone operating procedures, which may change from time to time. At no time will all fees combined, related to a single project, exceed \$50,000 or such amount as may be stipulated in state statute. The **CITY OF MATTOON** shall have no liability for payment of such fee on behalf of the Applicant.

Section 8 – TAX INCREMENT FINANCING DISTRICT OR REDEVELOPMENT AREA OVERLAY. In the event that a Tax Increment Financing (TIF) District or redevelopment district or project area (20 ILCS 655/5.4.1) is, will be, or has been created by a municipality under Division 74.4 of the Illinois Municipal Code, and said redevelopment project area contains property that is located in an enterprise zone, and the municipality adopts an enterprise zone designating ordinance pursuant to Section 5.4 of the Act specifically concerning the abatement of taxes on property, as in Section 2 above, located within a redevelopment project area created pursuant to Division 74.4 of the Illinois Municipal Code, and the Department certifies the Ordinance, then the property that is located in both the enterprise zone and the redevelopment project area or TIF District shall not be eligible for the abatement of taxes under Section 18-170 of the Illinois Property Tax Code.

Section 9 – BUSINESS ENTERPRISE FOR MINORITIES, WOMEN, AND PERSONS WITH DISABILITIES. The Designating Units of Government are committed to the development of businesses owned by minorities, women and disabled persons, as defined in the Business Enterprise for Minorities, Women and persons With Disabilities Act (30 ILCS 575), in the Coles County Enterprise Zone. Further, as described in the Illinois Enterprise Zone Act (20 ILCS 655/4.e.11), the Designating Units of Government are committed to encouraging employers located within the boundaries of the Coles County Enterprise Zone to hire minorities, women and disabled persons in accordance with the intent of the Act and the regional economic development strategy.

Section 10 – LOCAL SOURCING STATEMENT. The Designating Units of Government encourage companies receiving Coles County Enterprise Zone benefits, as provided herein, to utilize local labor and to purchase building materials locally.

Section 11 – CONFLICTING LANGUAGE. All Ordinances or parts of Ordinances conflicting with any provisions of this Ordinance shall be and are hereby repealed.

Section 12 – EFFECTIVE DATE. This Ordinance shall be in effect from the date of and after its passage, approval and recording and upon certification of the new Enterprise Zone designation by the Illinois Department of Commerce and Economic Opportunity, according to law. Failure to receive certification of the Zone by the Department will render this Ordinance null and void. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2018, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:




Susan J. O'Brien, City Clerk

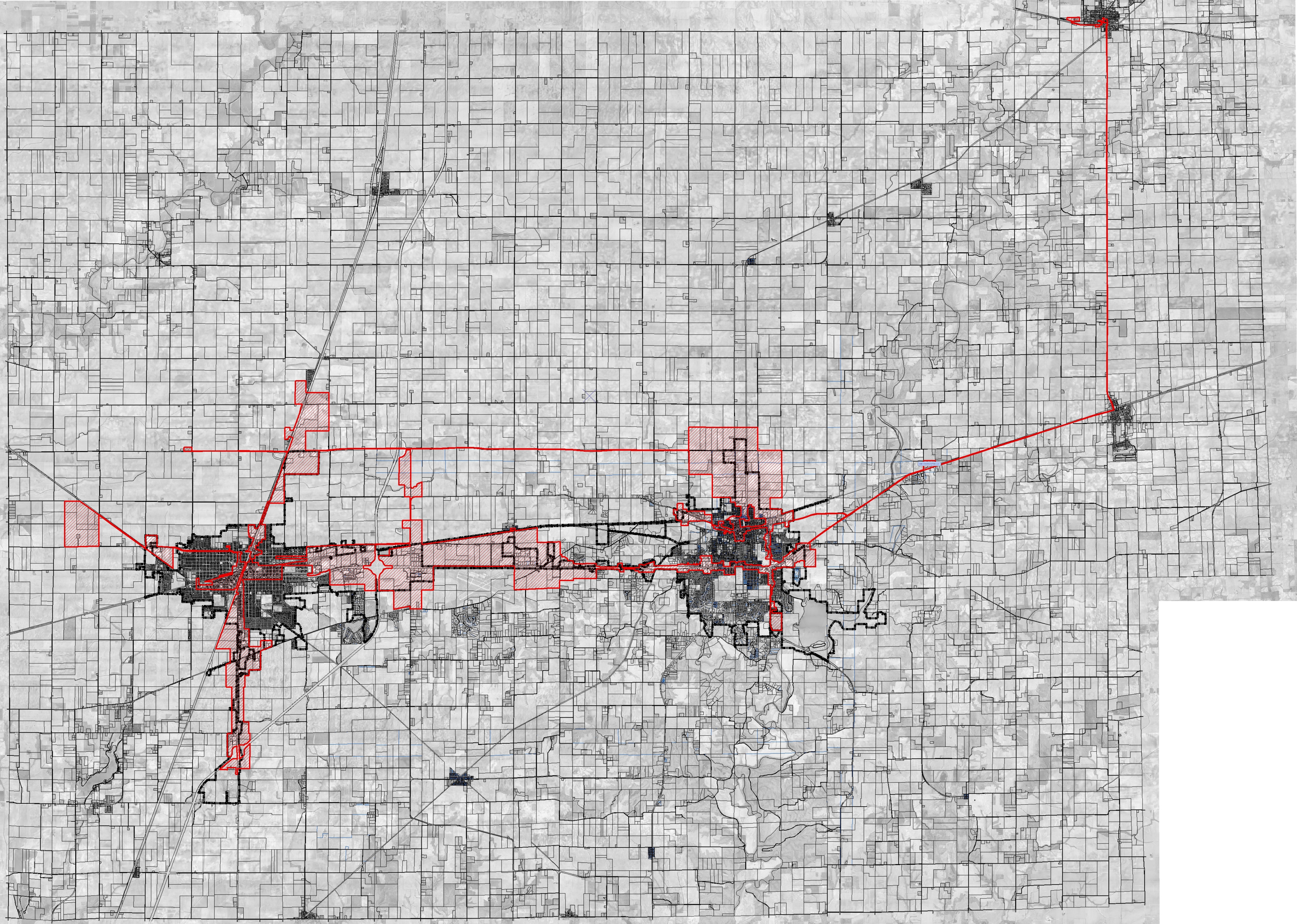
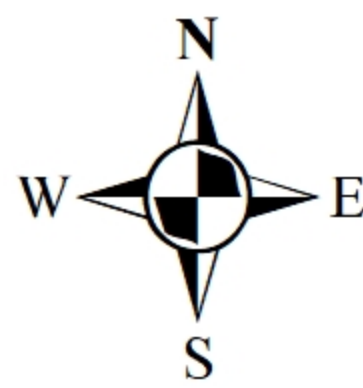
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.

Proposed Coles County Enterprise Zone Boundary 2018

Legend

-  Proposed EZ 2018 Boundary
-  Charleston Corporate Limit
-  Mattoon Corporate Limit



CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2018-5412

AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017; and,

WHEREAS, pursuant to the Act, the City of Mattoon adopted Ordinance No. 2017-5400, establishing a policy to prohibit sexual harassment; and,

WHEREAS, the Illinois General Assembly has enacted Public Act Public Act 100-1066, expanding the time to file charges of discrimination with the Illinois Department of Human Rights from 180 days to 300 days; and,

WHEREAS, the City of Mattoon needs to update the Policy prohibiting sexual harassment accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The above recitals are incorporated into and made part of this Ordinance.

Section 2. Chapter 37.04 Section (C): Procedure for Reporting an Allegation of Sexual Harassment shall be amended as follows:

§37.04 POLICY PROHIBITING SEXUAL HARASSMENT

(C.) PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the

person making the report, a department head, a director of human resources, an ethics officer, the city manager or administrator, or the chief executive officer of the municipality.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the municipality will not be presumed to have knowledge of the harassment.

- *Resolution Outside Municipality.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the municipality. However, all municipal employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within **180 300** days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the municipality. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

Section 3. Chapter 37.04 Section (D): Prohibition on Retaliation for Reporting Sexual Harassment Allegations shall be amended as follows:

(D) PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS

No municipal official, municipal agency, municipal employee or municipal agency or office shall take any retaliatory action against any municipal employee due to a municipal employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as

reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – either due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

Section 4. All ordinances, resolutions, and regulations in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall be in full force and effect upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2018, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3026

**A RESOLUTION APPROVING AN UPDATE TO THE CITY'S EQUAL
EMPLOYMENT OPPORTUNITY PLAN**

WHEREAS, the purpose of an Equal Employment Opportunity Plan is to insure full and equal participation of men and women regardless of race or national origin in the workforce of an agency that receives federal grant funds; and

WHEREAS, it is now necessary for the City Council to update its Equal Employment Opportunity Plan to maintain continued eligibility for federal grants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS that the Mayor is authorized to sign a document indicating the Council's approval of an update to the City of Mattoon's "Equal Employment Opportunity Plan", a copy of which is attached hereto and incorporated by reference.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2018, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2018.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2018.

**CITY OF MATTOON, ILLINOIS
EQUAL EMPLOYMENT OPPORTUNITY PLAN**

SECTION 1: INTRODUCTORY INFORMATION

Policy Statement

It is the continuing policy of the City of Mattoon to afford equal employment opportunity to qualified individuals regardless of their sex, race, creed, age, disability, sexual orientation, nature of discharge from the armed services, or national origin and to conform to applicable laws and regulations that prohibit discrimination in its programs and activities (“Discrimination Factors”). Equal opportunity encompasses all aspects of employment practices to include, but not limited to, recruiting, hiring, training, compensation, benefits, promotions, transfers, layoffs, recall from layoffs, discipline, educational, social, and recreational programs. Additionally, it is the policy of Mattoon to provide its employees a viable means for communicating and resolving grievances and complaints regarding unlawful discriminatory employment practices. Any employee of the City who fails to comply with this policy is subject to appropriate disciplinary action.

Tim Gover

Mayor City of Mattoon, Coles County, Illinois

Date of Update: December 04, 2018

Expiration Date: December 31, 2019

Equal Employment Opportunity Plan

The purpose of the City of Mattoon Equal Employment Opportunity Plan (“EEOP”) is to ensure full and equal participation of men and women regardless of Discrimination Factors in the Mattoon workforce that receives federal grant funds. An EEOP is a comprehensive document that analyzes the Mattoon's workforce in comparison to its relevant labor market data and all employment practices to determine their impact on the Discrimination Factors. The EEOP includes a written analysis that:

- Provides a statistical profile of the internal workforce by race, sex, and national origin;
- Presents a breakdown of the available workforce in the community by race, sex, national origin, and job category;
- Compares these breakdowns to identify under use of minorities and women in the workforce, if any;
- Gives notice of specific objectives to address any findings of under use;
- Identifies problems in employment practices and procedures;
- Identifies specific corrective actions;
- Forms the basis of ongoing evaluation; and
- Discloses how the plan will be disseminated to all employees and to the general public.

The City of Mattoon, Illinois (“City”) receives grant funds from a variety of federal sources, including the Federal Emergency Management Agency, the U.S. Department of Justice, the U.S., Department of Treasury, the U.S. Department of Housing and Urban Development, the U.S. Department of Homeland Security, the U.S. Environmental Protection Agency, and the U.S. Department of Transportation.

The City is regarded as a “recipient agency” required to maintain an EEOP because it is a local unit of government, which has 50 or more employees, has received a total of \$25,000 or more in grants or sub-grants and has more than 3 percent minorities in its service area population. The City’s minority population was 5.6% as of the date of the Year 2010 Census. Since the City has received \$513,813 from

the U.S. Department of Housing and Urban Development, U.S. Department of Justice, the U.S. Department of Homeland Security, the U.S. Department of Transportation, and the U.S. Department of Treasury, it's expected that a current EEOP will be required for review by grantor agencies with applications for new federal grants.

This EEOP is current with workforce data as of June 30, 2017, which was submitted to the Equal Employment Opportunity Commission (EEOC) on August 25, 2017. The City is required to update its EEOP every two years. It will be scheduled for an update with workforce data as of June 30, 2019 that will be submitted to the EEOC not later than December 31, 2019.

Civil Rights Requirements

ALL FEDERAL GRANT RECIPIENTS, REGARDLESS OF THE TYPE OF ENTITY OR THE AMOUNT AWARDED, ARE SUBJECT TO THE PROHIBITIONS AGAINST DISCRIMINATION IN ANY **PROGRAM OR ACTIVITY** AND MAY BE REQUIRED BY A GRANTOR AGENCY, THROUGH SELECTED COMPLIANCE REVIEWS, TO SUBMIT DATA TO ENSURE THEIR SERVICES ARE DELIVERED IN AN EQUITABLE MANNER TO ALL SEGMENTS OF THE SERVICE POPULATION AND THEIR EMPLOYMENT PRACTICES COMPLY WITH EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. 28 CFR §42.207 AND §42.301 ET SEQ.

Regulatory Definition: **Recipient** means any state or local unit of government or agency thereof, and any private entity, institution or organization to which Federal financial assistance is extended directly or through such government or agency (i.e., sub-grantee or contractor of the recipient agency). 28 CFR § 42.202(n)

In circumstances when Mattoon is the named recipient of a federal grant and will be passing through the financial assistance to a sub-grantee or contractor, it may be necessary for the sub-grantee or contractor to submit another EEOP with a specific focus upon the workforce of the sub-grantee or contractor.

Profile of the Local Government

The City of Mattoon, incorporated in 1855 is located in Coles County in east central Illinois on Interstate 57, 183 miles south of Chicago. It lies 27 miles north of Interstate 70, about midway between Saint Louis and Indianapolis. The City presently occupies a land area of approximately 10 square miles. The City's population at the 2010 Census was 18,555 persons. The City is a non-home rule municipality, which may adopt local ordinances to govern its affairs and provide services, but only if authorized by an enabling state statute. The City provides an extensive array of municipal services including public safety, public works, community development, health, welfare, cemetery, cultural and recreational services, a water and sewer utility, as well as internal management of support functions. The City is financially accountable for a Public Library, Policemen's and Firemen's Pension Funds, which are reported separately within the City's financial statements. The City operates under a commission form of local government. The city council, which has policymaking and legislative authority, consists of a mayor and four commissioners. The council members are elected on a nonpartisan "at large" basis every four years to a four-year term. The city council, among other things, is responsible for passing ordinances, resolutions and adopting the annual municipal budget. The council appoints persons to boards, advisory commissions, a City Administrator, and departmental directors.

In addition to their legislative functions, the mayor and commissioners have individual executive powers and duties. The mayor is the chief executive officer of the municipality and responsible for police protection, economic development, technology, and public affairs. One commissioner is responsible for finance, another commissioner is responsible for public works and public improvements, another commissioner is responsible for fire protection, public health and safety, and tourism development. A

fourth commissioner is responsible for the municipal water and sewer utilities, public property, cemetery, and parks.

In 2001, the city council established a city administrator position by local ordinance. Departmental operations have been placed under the line management of a city administrator, who functions in a staff capacity and is equally responsible to the mayor and commissioners. The city administrator is responsible for carrying out the ordinances and policies of the city council, preparing and implementing the annual budget, and personnel administration. Operating departments are organized in a manner that ensures a line of command answerable to the supervision of responsible elected commissioners, who are assisted by the city administrator and departmental directors in managing day-to-day operations of the municipality.

The city clerk has been delegate responsibility for personnel management as it pertains to record administration. The Board of Fire and Police Commissioners is responsible for the appointment, promotion, and discipline of Firefighters and Police Officers. Age and physical condition standards apply to these positions.

The following is an identification of current city officials and departmental directors, who may be responsible for federal grant management depending upon the functional character of the grant program or project.

CITY MAYOR & COMMISSIONERS

- Tim Gover, MayorPolice, Technology
- Rick HallFire Protection, Public Health and Safety, & Tourism Development
- Sandra Graven.....Public Works & Public Improvements
- Dave CoxPublic Property & Recreation and Cemetery
- Preston OwenFinance

CITY ADMINISTRATOR

Kyle Gill

CITY ATTORNEY

Daniel C. Jones

CITY CLERK

Susan J. O'Brien

DEPARTMENT DIRECTORS

- City Treasurer & Finance DirectorBeth Wright
- Public Works DirectorDean Barber
- Police Chief.....Jason Taylor
- Fire ChiefAnthony Nichols
- Public Works SuperintendentKevin Hamilton
- Parks & Recreation DirectorKurt Stretch
- Tourism & Arts Director.....Angelia Burgett
- Library DirectorCarl Walworth

The official name of the local government is “City of Mattoon, Coles County, Illinois, a municipal corporation”. Its mailing address is 208 North 19th Street, Mattoon, Illinois 61938. Its main phone number is that of the City Clerk’s Office, (217) 235-5654.

The annual independent audit of the financial statements of the City does not include a federally mandated “Single Audit”.

The schedule of expenditures of federal grant awards for the City’s fiscal year that ended April 30, 2018 were as follows:

U.S. Department of Justice	\$100,237
U.S. Department of Transportation.....	6,768
U.S. Department of the Treasury	1,794
U.S. Department of Housing and Urban Development.....	112,049
U.S. Department of Homeland Security.....	<u>292,966</u>
Total Federal Awards.....	\$513,813

Personnel Management & Operations Overview

The previous EEOP articulated an objective of the City to employ a workforce that reasonably reflects the composition of the population within the boundaries of the municipality. Another objective is providing equal employment opportunity to all people regardless of the Discrimination Factors.

The job level inventory for women compared to the workforce analysis in this EEOP compared to the previous EEOP shows no increase, nor a reduction in the number of women, (-34.2) in the officials/administrators job classification. There also remains an under use of female employees in the category where women have historically not applied for positions, such as laborers, machine operators, police officers, and firefighters. This EEOP continues to show an under use of minorities as well. However, the minority population in the area from where city employees are hired is low (5.5% total).

The current administration of the municipality is not aware of any findings of discrimination by a federal or state court or administrative agencies against the City, its sub-grantees, or contractors. It has been difficult to improve the use of women and minorities in the workforce over the last two years due to the slow economic recovery and budgetary problems. Coles County has seen stabilization in jobs with small increases in our manufacturing facilities. As a result, residents have not seen an increase in disposable income and the City has seen insignificant changes in sales tax and reductions in state shared revenues.

SECTION 2: THE CITY’S WORKFORCE

This section presents a statistical breakdown of the City’s current workforce for each job category broken down by gender within each racial, color, and national origin group. It includes full and part-time employees. Blanks are counted as zero. This workforce data is as of June 30, 2017, which was submitted to the Equal Employment Opportunity Commission on August 25, 2017.

KEY

W – White • B-Black • H – Hispanic • A/PI – Asian or Pacific Islander
AI/AN – American Indian or Alaska Native (includes F/T & P/T employees)

Job Category	Total	MEN (Number & %)					WOMEN (Number & %)				
		W	B	H	A/PI	AI/AN	W	B	H	A/PI	AI/AN
Officials & Administrators	17 100%	14 82%					3 18%				
Professionals	18 100%	18 100%					0 0%				
Technicians	8 100%	7 87%					1 13%				
Protective Service	43 100%	43 100%					0 0%				
Para-Professionals	4 100%	1 25%	1 25%				2 50%				
Admin Support	12 100%						12 100%				
Skilled Craft	12 100%	12 100%									
Service Maintenance	20 100%	20 100%									
Totals	134 100%	115 86%	1 1%				18 13%				

SECTION 3: COMMUNITY POPULATION STATISTICS

Agencies are instructed to provide statistical representations (similar to that presented above) of the available community workforce for each job category illustrated by gender within each racial, color, and national origin group.

The 2010 census labor data details of the eight EEO job groups required for EEOP preparation is available. 2010 census data shows Mattoon’s population segregated by sex and race, and will continued to be used for this update to the EEOP.

2010 Census Data – City of Mattoon, Coles County, Illinois

Subject	Number	Percent
Sex:		
Male	8,876	47.8%
Female	9,679	52.2%

Race:		
White	17,528	94.5%
Black	449	2.4%
Hispanic	331	1.8%
Two or more races	318	1.7%
Asian & Pacific Islander	127	0.7%
Some Other Race	94	0.5%
American Indian & Alaska Native	39	0.2%

SECTION 4A: WORKFORCE USE ANALYSIS

The following chart compares the City’s workforce with that of the community population to determine if, and in what job categories, women and minorities (cross-classified by gender) are under-represented in the City’s workforce.

Job Category	MEN (%)					WOMEN (%)				
	W	B	H	A/PI	AI/AN	W	B	H	A/PI	AI/AN
Officials/Administrators	82.0	0.0	0.0	0.0	0.0	18.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	34.2	-2.4	-1.8	-0.7	-0.2	-34.2	-2.4	-1.8	-0.7	-0.2
Professionals	100.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	52.2	-2.4	-1.8	-0.7	-0.2	-52.2	-2.4	-1.8	-0.7	-0.2
Technicians	87.0	0.0	0.0	0.0	0.0	13.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	39.2	-2.4	-1.8	-0.7	-0.2	-39.2	-2.4	-1.8	-0.7	-0.2
Protective Service	100.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	52.2	-2.4	-1.8	-0.7	-0.2	-52.2	-2.4	-1.8	-0.7	-0.2
Para-Professional	25.0	25.0	0.0	0.0	0.0	50.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	-22.8	22.6	-1.8	-0.7	-0.2	-2.2	-2.4	-1.8	-0.7	-0.2
Admin Support	0.0	0.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	-47.8	-2.4	-1.8	-0.7	-0.2	47.8	-2.4	-1.8	-0.7	-0.2
Skilled Craft	100.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	52.2	-2.4	-1.8	-0.7	-0.2	-52.2	-2.4	-1.8	-0.7	-0.2
Service/Maintenance	100.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Community Population	47.8	2.4	1.8	0.7	0.2	52.2	2.4	1.8	0.7	0.2
Use	52.2	-2.4	-1.8	-0.7	-0.2	-52.2	-2.4	-1.8	-0.7	-0.2

This workforce analysis forms the basis for updating the EEO plan and is obtained by comparing the information presented in Section 2 with that in Section 3. The format is presented in terms of percentages. Use figures are determined by subtracting the percentages obtained in Section 3 from those obtained in Section 2. In other words as shown in the foregoing workforce use analysis chart, white females comprise 18% of administrator employees. White females make up 52.2% of the population. 52.2% is subtracted from 18% with the resulting figure, -34.2%, is placed in the block on the use analysis for female administrators. This process is repeated for all categories of the EEO job categories. The higher the negative number in the rows titled “Use”, the higher the under-representation of women and minorities in the City’s workforce in that particular job category.

SECTION 4B: USE REVIEW NARRATIVE

Community population statistics show that minority populations are very small in Mattoon:

- The African-American population is 2.4;
- The Hispanic population is 1.8;
- The Asian/Pacific Islander and American Indian/Alaskan Native populations combined are .9%.

The number and percentage of minority employees in the City's workforce is nearly non-existent. Minorities are under used in all job categories of the workforce.

Women, however, are under utilized in every job category of the City's workforce except para-professionals and administrative support positions.

Where minorities are less than 3% of the population of the service area of a local government, an EEOP must still be prepared, but the focus must be upon employment practices affecting women in the workforce. The City, however, will still attempt to increase the representation of all underutilized ethnic groups.

SECTION 5: OBJECTIVES

The City is committed to making its workforce profiles more closely reflect the community population. The primary objective of this EEOP is to increase the number of minorities and women in the workforce. Particular emphasis will be given to positions in the professional, technician, protective service, skilled craft, and maintenance worker job categories of the workforce; where under-representation of women is more than 40%.

Since promotions are generally governed by collective bargaining agreements where preference is given for promotions to seniority and proficiencies of existing employees, for the period of this EEOP the focus will be upon recruitment practices for entry-level positions to ensure that women and members of all minority groups (regardless of sex) are receiving equal opportunity to apply, test, and obtain employment.

SECTION 6: STRATEGIES TO ACHIEVE OBJECTIVES

1. Provide training to members of the City Council, the Board of Fire & Police Commissioners, and Departmental Directors on this Equal Employment Opportunity Plan and the consequences of failure to achieve its objectives.
2. Review job requirements and hiring procedures to ensure no unnecessary barriers exist that would deny equal employment opportunity to women and minorities in all job categories.
3. Use teams of existing women employees to establish a mentoring program to assist in the recruitment for women and minority hires and the further development of their job related knowledge and skills if such persons are hired.
4. Participate at job fairs, which target women and minorities.
5. Encourage women currently in the workforce to take advantage of reimbursement for training expense that will increase job-related knowledge, skills and abilities.
6. Monitor progress toward the achievement of EEO objectives with another analysis of the workforce compared to the local labor market as of December 31 of each year.

SECTION 7: DISSEMINATION

External

- Continue to include the statement “The City of Mattoon is an Equal Opportunity Employer” on all job applications and postings.
- Post this update to the EEOP on the City’s web page.

Internal

- conspicuously post this EEOP on departmental bulletin boards throughout the City.
- periodically brief Commissioners and Departmental Directors to ensure they are familiar with the City’s EEO objectives.

**City of Mattoon
Council Decision Request**

MEETING DATE: 12/04/18 CDR NO: 2018-1887

SUBJECT: Tourism Grants

SUBMITTAL DATE: 11/30/18

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR COUNCIL AGENDA:	Kyle Gill, City Administrator	<u>11/30/18</u> Date
---------------------------------	----------------------------------	-------------------------

EXHIBITS (If applicable): Grant Applications

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$1,000.00	\$120,000.00	\$7,950.00	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS
CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a \$1,000.00 grant from Hotel/Motel taxes fiscal year 2018-2019 in
support of the Mattoon Rabbit Show to be held at Cross County Mall December 8th,
2018.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a
meeting held November 14, 2018.”

Tourism Grant Application

Name of Organization: RABBIT RENEGADES RBA

Contact Person: ROBERT DOWNER
12225 NCR

Address: 1000 EAST HUMBOLDT Telephone: 217-962-0124

Date of Event: 12/8/18 Name of Event: FIRST EVER RABBIT SHOW

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

THIS IS GOING TO DRAW ppl FROM 10-12 DIFFERENT STATES
IF SUCCESSFUL IT CAN BE A LONG TERM EVENT

How does your event attract non-residents?

RABBIT BREEDERS FROM SEVERAL STATES FROM TEXAS
TO MINNESOTA ARE COMING TO EXHIBIT THEIR RABBITS

If your application were accepted, how would the tourism funds granted be used?

PAY FOR JUDGES THAT JUDGE THE RABBITS AND PRIZES
AND HELP WITH MOTEL COST FOR JUDGES AND RABBIT SHOW
SANCTION FEES BUILDING RENT ect

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): ROBERT D DOWNER

Signature: Robert D. Downer

Date: 11-6-18 Title or Office Held: CLUB PRES

Tourism Grant Application

Detailed Budget

Event: Rabbit Show 2018

Date of Event: Dec 8, 2018 Date of Application: Nov 6, 2018

Sponsor: _____

**Actual Last Year 20__
OR
Estimated Present Year 20__**

First Annual Budget

Income (Estimated)
Rental of Booths
Entry Fees/ Gate Receipts
Donations/ Sponsorships
T-Shirts and Souvenirs
Food and Drinks, Etc.
Mattoon Tourism Grant
Other: (Explain)

	\$	\$
	est. \$ 4800 ⁰⁰	
	\$ 700 ⁰⁰	
	\$ 1000 ⁰⁰	
Total Income	\$ 6,500 ⁰⁰	\$
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs		
Food, Drinks, Etc.		
Labor Costs	\$ 700 - sanction fees	
Entertainment	\$ 100 - paisy sprem	
Supplies	\$ 240 - show reporting	
Postage		
Rentals	\$ 100 mall \$ 340 hotels	
Insurance	\$ 370 ⁰⁰	
Other (Explain)		
<u>Judges fees</u>	\$ 1750 ⁰⁰	
<u>awards</u>	\$ 350 ⁰⁰	
Total Expenditures	\$ \$ 3950 ⁰⁰	\$
Estimate Value of In-Kind Services (Explain)	\$	\$

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
CALMafia Regional Californian Rabbit and Specialty Club, Humboldt, IL (hereinafter
"Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of one thousand dollars (\$1,000.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.

2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.
3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

Nothing follows